



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

MEMORANDUM

TO: OVERSIGHT COMMITTEE MEMBERS
FROM: KRISTEN P. DOYLE, CHIEF EXECUTIVE OFFICER
SUBJECT: T.A.C. § 703.24 WAIVER OF CPRIT’S 30-DAY REVIEW AND
PAYMENT PERIOD OF FINANCIAL STATUS REPORTS
DATE: JUNE 16, 2026

Summary

Pursuant to the Chief Executive Officer’s authority under T.A.C. § 703.24(f)(1), I have granted a temporary waiver of the 30-day payment requirement governing CPRIT’s reimbursement of eligible grantee expenses reported on approved Financial Status Reports (FSRs). This waiver is necessary for CPRIT to address an unusual or unworkable volume of FSR submissions received at the end of May and to work through challenges with CPRIT’s existing electronic grant management system. The waiver, which applies to FSRs due to CPRIT on or after May 30, 2026, remains in effect for 180 days. This waiver does not require Oversight Committee action.

Background

T.A.C. § 703.24 governs the submission, review, and payment of FSRs, which are due to CPRIT within the 90-day period following the end of the applicable state fiscal quarter. To avoid waiving reimbursement of eligible project expenses, a grantee must submit the FSR by the due date or within the 30-day period following of the due date (often referred to as the “grace period”). The table below lists FSR due dates and grace periods for each fiscal quarter.

FSR Due Dates		
State Fiscal Quarter	FSR Due Date	Last Day of Grace Period
Q1 Sept 1 – Nov 30	February 28	March 30
Q2 Dec 1 – Feb 28	May 30	June 29
Q3 Mar 1 – May 31	August 29	September 28
Q4 June 1 – Aug 31	November 29	December 29

T.A.C. § 703.24(f) requires CPRIT to review FSRs and supporting documentation and make payment within 30 days of receiving a complete and correct quarterly FSR. The rule authorizes CPRIT’s CEO to temporarily waive the 30-day payment requirement “upon finding that the waiver is necessary for the Institute to reduce a backlog of submitted Financial Status Reports, cope with and unusual or unworkable volume and complexity of Financial Status Report reviews, manage challenges with its electronic grant management system, or for any other reason

consistent with the purposes and duties of the Institute.”¹The CEO must meet four requirements in order for the waiver to be effective: (1) the CEO makes the waiver in writing; (2) that writing must state the justification for the waiver; (3) the CEO provides the waiver to the Oversight Committee; and, (4) CPRIT posts the waiver on the agency’s website and places it in the file for the relevant grant record.² Action by the Oversight Committee is not necessary for the waiver.

Justification for this Waiver

The FSRs at issue report grantee expenditures incurred December 1, 2025 - February 28, 2026, the second quarter of FY 2026. The due date for Q2 FSRs was May 30, 2026. As shown below, CPRIT received only 223 of the expected 597 Q2 FSRs at least two weeks in advance of the Q2 due date. More than sixty percent of the total number of Q2 FSRs were either submitted within two weeks of the deadline or are still outstanding as of this writing.

Overview of FY26, Q2 FSRs due, submitted, and outstanding to CPRIT		
	FSRs	% total Q2 FSRs
Cumulative number of Q2 FSRs	597	-
Q2 FSRs submitted at least 14 days before May 30 due date	223	37% of Q2 FSRs
Q2 FSRs submitted May 16 - 30 or still outstanding	374	63% of Q2 FSRs

Over the past several months, CPRIT grant accountants have reduced a significant backlog of submitted FSRs. By eliminating the previous backlog, grantees have more opportunity to submit FSRs well in advance of the 90-day deadline. However, despite CPRIT’s efforts, grantees submitted only 37% FY26, Quarter 2 FSRs more than two weeks in advance of the due date.

While CPRIT staff will work expeditiously to review the significant number of FSRs submitted since May 16, CPRIT cannot guarantee that we can review and process payment for all Q2 FSRs within 30 days at current staffing levels using CPRIT’s existing grant management system. The review workload, when combined with the expected timing of upcoming FSR submissions, is likely to persist as long as CPRIT’s legacy grant management system remains in place. For these reasons, I am exercising my authority pursuant to T.A.C. § 703.24(f)(1) to temporarily suspend the 30-day FSR payment requirement for 180 days.

As the Oversight Committee is aware, CPRIT is developing a new, more modern grant management platform (GMP) that should streamline FSR review and may help CPRIT expedite reimbursement payments. However, the new GMP will not come online until early 2027. This waiver allows time for the new GMP to become operational before reassessing CPRIT’s ability to meet the T.A.C. § 703.24(f) processing deadline.

Although Oversight Committee action is not necessary, please contact me or CPRIT General Counsel John Ellis if you have any questions or need more information.

¹ T.A.C. § 703.24(f)(1).

² T.A.C. § 703.24(f)(2)-(3).