


CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Prevention Program

CPRIT Grantee
Annual Compliance Training
March 2025



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Updated: 2/20/2025

1

1

CONTACT INFORMATION

Cameron Eckel Assistant General Counsel 512-305-8495 c Eckel@cpr.it.texas.gov	Stephen Nance Compliance Program Manager 512-305-8405 snance@cpr.it.texas.gov	
Jennifer Dear Compliance Specialist 512-475-2507 jdear@cpr.it.texas.gov	Carla Martin Compliance Specialist 512-621-9498 cmartin@cpr.it.texas.gov	Rashonda Stewart Lead Compliance Specialist 512-626-2546 rstewart@cpr.it.texas.gov



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS


Page 2
Updated: 2/20/2025

2

PROGRAMMATIC CONTACT – PREVENTION

Carlton Allen
Program Manager for Prevention
512-626-2358
cmallen@cpr.it.texas.gov

Ramona Magid
Chief Prevention Officer




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 3
Updated: 2/20/2025

3

TRAINING OVERVIEW


- **Introductions**
- **FWA Reporting**
- **Administrative Rule Changes / P&P Guide Overview**
- **Required Reporting**
- **Compliance Reviews**
- **Programmatic Topics**

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 4
Updated: 2/20/25

4


SOURCES OF CPRIT GRANTEE REQUIREMENTS

- Article III, Section 67 Texas Constitution
- Texas Health & Safety Code Chapter 102
- Texas Administrative Code Chapters 701 - 703
- Grant Contract
- Texas Grant Management Standards

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 5
Updated: 2/20/25

5

FRAUD, WASTE, & ABUSE

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 6
Updated: 2/20/25

6

FRAUD, WASTE, & ABUSE



Red Flag Reporting
Report concerns safely, securely and anonymously 24/7.
If you are uncomfortable with a situation, **Be Proactive.**
Red Flag Reporting is your hotline for:
• fraudulent activity / theft,
• misconduct,
• safety violations,
• unethical behavior.
Protect your organization and your co-workers.
Because Every Employee Deserves to Feel Protected and Safe.

Click www.RedFlagReporting.com
or
Call 1-877-64-RedFlag (1-877-647-3335)
Client Code: 5124633190

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 7
Updated: 2/20/25

7

FRAUD, WASTE, & ABUSE

How do I Make a Report?
Use Client Code #5124633190
(Users can remain anonymous)

Call	1-877-64-RedFlag (1-877-647-3335)
Online	www.RedFlagReporting.com

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 8
Updated: 2/20/25

8

**ADMINISTRATIVE RULES AND POLICIES AND
PROCEDURES GUIDE**

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 9
Updated: 2/20/25

9

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

Home Our Programs Apply for Funding Grants Funded **Grantee Resources** News & Events About Us

Grantee Resources <https://cprit.texas.gov/grants-funded/grantee-resources/>

The grantee resources page includes the sources of CPRIT's requirements, such as statutory and administrative rule text, as well as guidance on how to understand and apply those requirements during a CPRIT grant project. Examples of the grantee resources include proposed administrative rule changes, the Grant Policies and Procedures Guide, previous and upcoming compliance training opportunities, and other helpful webinars. Grantees will also find guidance on how to report fraud, waste, and abuse to CPRIT using Red Flag Reporting.

Manage My Grant
CPRITGRANTS.ORG

CPRIT Grant Management System
CPRIT utilizes an online grants management system that allows you to correspond with staff, manage budget information, submit reimbursement requests and required reports, manage grant contacts and review and accept contracts and contract amendments.

Upcoming Oversight Committee Meetings
March 08, 2024
May 15, 2024
August 21, 2024

Sign Up for Our Newsletter

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 10 Updated: 2/20/25

10

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

Manage My Grant
Rules and Statutes
Policies and Procedures
Training
Funding Webinars
Reporting Forms
Reporting Fraud

Rules and Statutes
State law requires agencies to use a rulemaking process, which includes an opportunity for the public to comment on proposed rules and rule changes before the agency adopts the final rule. When CPRIT proposes a new administrative rule or a change to an existing administrative rule, it must do so through a rulemaking project. The rulemaking project, which CPRIT announces in the Texas Register, gives the public advance notice of the proposed rule so that interested persons may decide whether they wish to comment on the proposal.

Current Rulemaking Project
There is no current rulemaking project at this time.

Recently Adopted Rule Changes
At its November 15, 2023, meeting, the Oversight Committee approved the final adoption of recent changes to Section 701.25 that were initially presented at the August 16 meeting. The amendment expands CPRIT's electronic signature policy to include Grant Applicants.

Beginning on December 7, 2023, Texas Administrative Code Chapter 701 will reflect the recent rule amendments, which are also available [here](#) (CPRIT Adopted Rule Chapter 701.25).

Additional Resources

- [CPRIT's Governing Statute](#)
- [Administrative Rules](#)
- [CPRIT's Texas Constitution Article](#)

Upcoming Oversight Committee Meetings
March 08, 2024
May 15, 2024
August 21, 2024

Sign Up for Our Newsletter

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 11 Updated: 2/20/25

11

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

Home Our Programs Apply for Funding Grants Funded Grantee Resources News & Events About Us

Grantee Resources

The grantee resources page includes the sources of CPRIT's requirements, such as statutory and administrative rule text, as well as guidance on how to understand and apply those requirements during a CPRIT grant project. Examples of the grantee resources include proposed administrative rule changes, the Grant Policies and Procedures Guide, previous and upcoming compliance training opportunities, and other helpful webinars. Grantees will also find guidance on how to report fraud, waste, and abuse to CPRIT using Red Flag Reporting.

Manage My Grant
CPRITGRANTS.ORG

Policies and Procedures Guide
The Policies and Procedures Guide is made available for individuals and organizations interested in the CPRIT cancer research and prevention funding award program. It provides the framework for the review, award, implementation, and monitoring of CPRIT funded research and prevention grant awards, as well as information on the rules and requirements that applicants and recipients of CPRIT grant awards must follow.

- [CPRIT Policies and Procedures Guide](#)
- [Texas Grant Management Standards \(TxGMS\)](#)


Upcoming Oversight Committee Meetings
March 08, 2024
May 15, 2024
August 21, 2024

Sign Up for Our Newsletter

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 12 Updated: 2/20/25

12

How to Stay in the Know






- Check CPRIT’s website
- Receive CPRIT listserv emails
- Watch Oversight Committee meetings
- Attend training webinars

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 13
Updated: 2/20/25

13


Recently Proposed & Adopted Administrative Rule Changes

-  Audit Threshold for Grantees
-  Unallowable Grantee Expenses
-  Texas Cancer Plan Format

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 14
Updated: 2/20/25

14

Recently Proposed and Adopted Administrative Rule	Citation	Rule Change Description	Proposed Adoption Date
Audit Threshold <i>(Proposed Rule Amendment)</i>	§ 703.13(b)	<ul style="list-style-type: none"> * Increases the grant recipient audit threshold from \$750,000 to \$1 million. * A grantee who expend at or above the threshold must obtain an annual single independent audit. 	Expected to be considered for final adoption at the 02/19/25 Oversight Committee meeting. **Published in the Texas Register on 12/06/24
Unallowable Grantee Expenses <i>(Proposed Rule Amendment)</i>	§ 703.26C	<ul style="list-style-type: none"> * Adds the following to the list of unallowable grantee expenses: "reimbursements to employees for their out-of-pocket health insurance premium or other health care expenses which are not made through an employer-sponsored plan established under Section 105 of the Internal Revenue Code." 	Expected to be considered for final adoption at the 02/19/25 Oversight Committee meeting. **Published in the Texas Register on 12/06/24
Texas Cancer Plan Format <i>(Adopted Rule Amendment)</i>	§ 701.11(5)	<ul style="list-style-type: none"> * Removes the hard copy option for the Texas Cancer Plan. The 2024 Texas Cancer Plan is available as a fully online, dynamic resource available to the public (https://www.texas cancer plan.org/)	 Read It ONLINE!


CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 15
Updated: 2/20/25

15


Update on CPRIT's Online Portal for Grantee Intellectual Property (IP) Reporting

- The CPRIT online portal for IP reporting is now active.
- Grantees must notify CPRIT of IP-related actions through the [CPRIT Intellectual Property \(IP\) Reporting Portal](#).
- CPRIT's Dr. Michelle Leeuwon provides IP database updates via email.
- If you have any questions about the online portal for IP reporting, please contact jpreporting@cprit.texas.gov.

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 16
Updated: 2/20/25


16

ADMINISTRATIVE RULES AND POLICIES AND PROCEDURES GUIDE
Q&A

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 17
Updated: 2/20/25

17

REQUIRED GRANT REPORTS

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 18
Updated: 2/20/25

18

Reporting Requirements


- ❖ Annual
 - Inventory Report
 - Revenue Sharing Report
 - HUB/Texas Suppliers Report
 - Matching Compliance Certification
 - Annual Progress Report
 - Single Audit Determination Form
 - Audit Report
- ❖ Quarterly
 - Financial Status Report
 - Quarterly Progress Report

❖ All report due dates are available in CGMS

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 19
Updated: 2/20/25

19

FINANCIAL STATUS REPORT (FSR)

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 20
Updated: 2/20/25


20


Polling Question

Quarterly FSRs, in 'Complete Web Form' status, can be submitted as early as the day after the fiscal quarter ends.

A. True
B. False

Answer: True



 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 21
Updated: 2/20/25

21

FSR Due Dates

Fiscal Quarter	FSR/Deferral Due Date	Last Day of Grace Period
Sept 1 – Nov 30	February 28	March 30
Dec 1 – Feb 28	May 29	June 28
Mar 1 – May 31	August 29	September 28
June 1 – Aug 31	November 29	December 29

FSRs in "Complete Web Form" status can be submitted as early as the day after the fiscal quarter ends, up until the due date.

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 22
Updated: 2/20/25

22

FSR Support Documentation Resources

- ❖ **FSR Required Supporting Documentation by Expense Category**
 - Details the documentation a grantee must provide to support expenses reported for each budget category
- ❖ **CPRIT FSR Checklist**
 - A tool to assist grantees submit accurate information and documentation for all costs requested for reimbursement.

Resource Documents

The grant reporting resource documents listed here are designed to assist grantees in submitting accurate information and documentation for all expenses reported to CPRIT.

- [FSR Checklist for Academic Research](#)
- [FSR Checklist for Product Development](#)
- [FSR Checklist for Prevention](#)
- [FSR categories and required supporting documentation](#)
- [Reporting Form](#)
- [Match Eligibility Matrix](#)

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 23
Updated: 2/20/25

23

FSR Required Supporting Documentation

Every Financial Status Report (FSR) must include a summary report of expenses generated directly from an accounting system or itemized on an [Excel spreadsheet](#), as well as documentation to support grant costs paid during the current reporting period.

- ❖ **The report must contain the following information:**
 - expense categories
 - itemized expenses
 - description of items
 - date paid

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 24
Updated: 2/20/25

24

Polling Question

Acceptable written explanation for an OTP expense includes a separate memorandum or a note written directly on the supporting documentation that explains the OTP expense.

A. True
B. False

Answer: A. True

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 25
Updated: 2/20/25

25

Acceptable Out of the Period (OTP) Memo

To:
From:
Date:

Re: Request for payment of Out of the Period (OTP) expenses

Dear [Grant Accountant Name],

This request is to allow the following expense(s) from a previous reporting period to be reported within the current reporting period. *[enter reporting period dates]*.

List vendor, amount and paid date for each OTP expense and provide an explanation for why changes were not reported in the correct reporting period.

Thank you for your consideration of this request.

Kindest regards,

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 26
Updated: 2/20/25

26

Unacceptable Out of the Period (OTP) Reimbursement Request

This is to request approval for expenses with invoice dates outside the current reporting period, but were paid within the period to comply with CPBRT policy on reimbursement

Contract	Project	Activity	Customer	Account	Descr	Acct Category	Sum Amt	Code	Posted Date	Supplier	Name
SPA0003291	10029435	000004	100949	510497	On Lab And Med Sup	SUPPLIES	1,070.00	RFP	1/18/2023	0000137252	CITIBANK N.A
SPA0003291	10029435	000003	100949	542110	Travel Out of State	TRAVEL	327.96	RFP	6/17/2022	0000137252	CITIBANK N.A
SPA0003291	10029435	000003	100949	542110	Travel Out of State	TRAVEL	25.00	RFP	6/1/2022	0	
SPA0003291	10029435	000003	100949	542110	Travel Out of State	TRAVEL	267.95	RFP	6/17/2022	0000137252	CITIBANK N.A
SPA0003291	10029435	000003	100949	542110	Travel Out of State	TRAVEL	25.00	RFP	6/1/2022	0	

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 27
Updated: 2/20/25

27

Common Resubmission Issues

MISSING SUPPORT DOCUMENTATION

MISCATEGORIZED EXPENSES

EXPENSE DESCRIPTION OR CLARIFICATION

Page 28
Updated: 2/20/25

28

Missing Support Documentation

- Change Request Approval (Equipment, foreign travel)
- General Ledger
- PLOE
- Illegible documentation
- Invoices
- Time sheet information

Page 29
Updated: 2/20/25

29

Miscategorized Expenses

The AppleCare Extended warranty expense was reallocated from the 'Supplies' to 'Other' category.

Payment Date	GL Account: Long Text	Company Code Currency Value	Name	Text
4/27/2024	Supplies - Chemicals		215.85 AGILENT TECHNOLOGIES INC	Female 0.4mm
4/2/2024	Supplies - Lab	p. 9	1,033.10 AGILENT TECHNOLOGIES INC	Inert Draw Out 9.0mm, Inconel
4/18/2024	Supplies - Lab		320.15 SHIMADZU INDUSTRIES INC	75UM OD X 363UM CONTINUOUS PS TUBING
4/27/2024	Supplies - Lab		34.02 PHENOMENIX INC	Shipping
4/27/2024	Supplies - Computer		2 CDW GOVERNMENT LLC	Asset Tag
4/27/2024	Supplies - Computer		67.30 CDW GOVERNMENT LLC	AppleCare - extended service agreement
4/27/2024	Supplies - Computer		626.6 CDW GOVERNMENT LLC	Apple MacBook Pro 15" M3 Max 36
4/5/2024	Supplies - Lab	p. 10	3,360.00 WATERS TECHNOLOGIES CORPO	XBridge BEH Amide Column, 130A, 3.54m, 4

ERP Guide Reference:
10.8 Other Expense Category

Page 30
Updated: 2/20/25

30

Expense Description is Unclear

A clear description of the purchased item is not provided on the GL or the invoice.

General Ledger

Consumable Non-Office Supplies	2024-05-07	00318410	2,608.00	Lab Supplies	Suny BioTech
Consumable Non-Office Supplies	2024-05-07	00318410	2,958.00	Lab Supplies	Suny BioTech

Invoice

SunyBiotech

Invoice receipt date: 5/6/24
Voucher ID: 00318410

INVOICE

TO: [Redacted] INVOICE NO: 2024031002-03
ADDRESS: [Redacted] DATE: May 6, 2024
PO NO: N/A

Product NO.	PID	Description of the order	Price (USD)
GP40	A003	unc-1048(D1181FE) P1003190(GP24 order)	2608.00
GP41	A003	unc-1048(D1427FE) GP40 order	2958.00
		Shipping & Handling Fees	268.36

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 31
Updated: 2/20/2025

31

FINANCIAL STATUS REPORT
Q&A

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 32
Updated: 2/20/2025

32

PERSONNEL / FRINGE EXPENSE CATEGORY

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS


Page 33
Updated: 2/20/2025

33

Polling Question

The salary cap standards that apply to grant personnel also apply to consultants/subcontractors.

A. True
B. False



Answer: A. True

- Personnel and consultants/subcontractors must follow the salary cap guidelines.
- CPRIT conducts an annual salary cap review.

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 34 Updated: 2/20/25

34

Salary Cap

CPRIT Grant Applications Cycle 25.1

- The maximum compensation supported for an individual whose salary is paid on the grant is \$225,000, including consultants.

Grants awarded prior to review cycle 25.1.

- The maximum compensation supported for an individual whose salary is paid on the grant is \$200,000, including consultants.

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 35 Updated: 2/20/25

35

PERSONNEL LEVEL OF EFFORT (PLOE)

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 36 Updated: 2/20/25

36

Personnel Level Of Effort (PLOE)

Senior/Key Person and Other Personnel		Level of Effort (LOE)		Year 1	Year 2	Total Person Months Per Year
First Name	Last Name	Role on Project	Type Appt. (months)	Effort on Project	Person Months	
		Co-investigator	12	12	12	
			0.00%	0.00%	2.00%	
			0.00	0.00	0.24	
		PI/PI/CI/CR	12	12	12	
			10.00%	10.00%	1.20	
			1.00	1.00	0.24	
		Senior Research Assistant	12	12	12	
			50.00%	50.00%	6.00	
			0.00	0.00	0.00	
		Total Person Months Per Year			7.20	7.44

- The PLOE must include:
 - Employee name (must be same spelling as on payroll)
 - Position title
 - Level of Effort

PLOE Updates Best Practice



FSR

- Update quarterly prior to submitting the FSR
- Outgoing personnel who provided LOE for reimbursement should remain on the PLOE for compliance purposes

NCE

- Ensure that the PLOEs are updated and accurate for No Cost Extensions (NCEs) as they default to zero.

Closeout

- Grants transitioning to closeout status cannot be revised in CARS-CGMS, and any unlisted personnel expenses will not be reimbursed.


No Cost Extension - PLOE

- Extension period for NCEs default to zero
- Update is required

Other Personnel	Level of Effort (LOE)	Year 1	Year 2	Year 3	Year 4	Total Person Months Per Period
Rate on Project	Type Appt. (months)	0	0	0	0	0
	Effort on Project	0.00%	0.00%	100.00%	0.00%	
	Person Months	0.00	0.00	12.00	0.00	12.00
Program Coordinator	Type Appt. (months)	12	12	12	12	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Co-Program Director	Type Appt. (months)	0	0	0	0	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
	Total Person Months Per Year	0.00	0.00	12.00	0.00	12.00
Program Coordinator	Type Appt. (months)	0	0	0	0	
	Effort on Project	0.00%	0.00%	100.00%	0.00%	
	Person Months	0.00	0.00	12.00	0.00	12.00
Program Assistant	Type Appt. (months)	12	12	12	12	
	Effort on Project	0.00%	0.00%	100.00%	0.00%	
	Person Months	0.00	0.00	12.00	0.00	12.00
PI/PI/CI/CR	Type Appt. (months)	12	12	12	12	
	Effort on Project	50.00%	50.00%	50.00%	50.00%	
	Person Months	6.00	6.00	6.00	6.00	24.00
	Type Appt. (months)	0	0	0	0	
	Effort on Project	0.00%	0.00%	100.00%	0.00%	
	Person Months	0.00	0.00	12.00	0.00	12.00
	Total Person Months Per Year	0.00	0.00	32.00	0.00	32.00

Example of a NCE which resulted in a Year 4 – automatically populates with zeros

PERSONNEL LEVEL OF EFFORT
Q&A




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 40
Updated: 2/20/2025

40

TRAVEL EXPENSE CATEGORY



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 41
Updated: 2/20/2025


41

Polling Question

Which of the following statements is true? *(Select all that apply)*

- A. To request reimbursement for actual meal expenses, travelers must provide itemized receipts for all meals, including those listed on lodging receipts.
- B. If a receipt includes multiple meals, the grantee must indicate which specific food and/or beverage is being claimed.
- C. In cases where a meal receipt is missing, the grantee must complete a missing meal receipt form.
- A. All the Above

Answer: D




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 42
Updated: 2/20/2025

42

Home / Travel



Home Rates Transportation Meals and Lodging Exceptions Miscellaneous Provisions Examples Documentation Requirements

Current Rates

Fiscal 2025 Travel Reimbursement Rates

Employees

In-State or Out-of-State Meals and Lodging	Refer to the U.S. General Services Administration's (GSA's) Federal Domestic Maximum Per Diem Rates, effective Oct. 1, 2024. If the city is not listed, but the county is listed, use the daily rate of the county. For locations not listed (city or county), the daily rates are: • Lodging in state/out of state: up to \$110. • Meals in state/out of state: up to \$68.
In-State or Out-of-State Non-Overnight Meals	Not to exceed \$36 daily
Automobile Mileage	67 cents per mile (Jan. 1 – Dec. 31, 2024)
Aircraft Mileage	\$1.76 per mile (Jan. 1 – Dec. 31, 2024)

[GSA Per diem rates](#)

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

43

43

Travel Expense Report Requirements

For each trip taken, a separate travel expense report with all supporting documentation should be submitted, which should include:


- Grantee Name
- Traveler's Name
- Date(s) of travel
- Purpose of the travel
- Itemization of expenses


CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

Page 44 Updated: 2/20/25

44

FSR - Travel Expense Checklist

-  All travelers are listed on the PLOE
-  Receipts are legible
-  Expenses are within GSA limits; copy of GSA rates for meals and lodging included
-  Taxi/Uber/Lyft receipts are included minus tips/gratuities



CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

Page 45 Updated: 2/20/25

45

FSR - Travel Expense Checklist



INTERNATIONAL TRAVEL MUST INCLUDE CPRIT APPROVAL (BUDGET JUSTIFICATION OR CHANGE REQUEST)



MEALS FOR DAY TRIPS ARE EXCLUDED

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 46 Updated: 2/20/25

46

Ineligible Travel Costs

Alcohol or gratuities	Airfare costs that exceed coach class
Foreign travel without prior CPRIT approval	Travel outside of the grant contract effective dates
Employee traveling not listed on Personnel Level of Effort (PLOE)	Dates of travel occur outside of the employee's PLOE period


CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 47 Updated: 2/20/25

47

Foreign Currency

All foreign currency expenses **must** be:

- Converted to US dollar before CPRIT submission.
- Documentation of conversion rate included in supporting documents



CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 48 Updated: 2/20/25

48


Foreign Currency – Inadequate Support Documentation

Hotel
AT&T Hotel & Conference Center at the University of Texas (ID = 2169414)
1900 University Avenue, Austin, TX 78705 US
Phone: 1-512-404-1800
Fax: 1-512-404-1800
Check-in: 2/5/2024
Check-out: 2/6/2024

Room details
Room 1: [REDACTED] (refundable)
CONFIRMED for [REDACTED]


Charges
Cost per night in R\$ BRL (excluding taxes and fees):
2/5/2024: R\$1,962.71 (Room 1) = R\$1,962.71
Total per room R\$ BRL (excluding taxes and fees):
Room 1: R\$1,962.71
Taxes: R\$337.06 BRL
Grand Total (excluding taxes and fees):
R\$2,300.77 (BRL) PAID
Service Fee: BRL \$220.01 (Shown as a separate line item)

- This hotel receipt was submitted in foreign currency for a stateside conference.
- Conversion to US dollars was not provided.

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 49
Updated: 2/20/25


49

TRAVEL EXPENSE CATEGORY Q&A

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 50
Updated: 2/20/25


50

SUPPLIES, OTHER, CONTRACTUAL & EQUIPMENT

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 51
Updated: 2/20/25

51

Supply Category Expenses



- Desktop and laptop computers (including notebooks, tablets, and similar devices)
- Non-portable printers and copiers
- Communication devices (mobile telephones)
- Lab materials
- Office Supplies
- Equipment with unit cost of less than \$10,000





P&C Guide Reference:
10.6 Supplies - Expense Category

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 52
Updated: 2/20/25

52

Other Category Expenses





-  Printing and reproduction expenses
-  Services (e.g., animal cost care, gene synthesis)
-  Publication fees
-  Equipment warranties and service contracts

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 53

53

Other Category Expenses

-  DNA sequencing, cloning, etc. services provided by a vendor
-  Conference/registration fees paid prior to travel dates
-  Postage and shipping services (FedEx, UPS), etc.
-  Allowable participant payments (e.g., gift cards, gas cards)

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 54

54

Contractual Category

An itemized expense report for all contractual expenditures should be submitted with the FSR.

Support documentation required for contractual travel expenses

Contractual Travel Costs	Required Support Documentation
Airfare	Itemized Amount
Mileage	Itemized Amount
Hotel	Itemized Amount
Meals	Receipts
Taxi/Uber	Receipts

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 55 Updated: 2/20/25

55

Contractual Travel – Example Receipt Requirements

Meals, that are not per diem, and ground transportation receipts are required for contractual travel.

The image shows two receipts. The first is a receipt from 'Falafel Pita' for a meal, listing items like Falafel Pita, Side Salad, and a total of \$14.33. The second is a Lyft ride receipt for a 17-minute trip from 8/17/2023 2:44 PM to 2:45 PM, with a total charge of \$13.77. A red lightbulb icon highlights the text: 'Meals, that are not per diem, and ground transportation receipts are required for contractual travel.'

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 56 Updated: 2/20/25

56

Equipment Category


❖ Equipment expenses (unit cost of \$10,000 or more), **must** include acceptable CPRIT approval documentation.

- Initial Budget Justification with **equipment items highlighted**.
- Approved Change Request

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 57 Updated: 2/20/25

57

Example of Equipment Approval – Budget Justification



INVOICE

Date: 26.7.2022
 Invoice Number: 1074
 Bank Reference Code:
 IBAN account number:
 BIC:
 Terms of Payment: 30 days net
 Due Date: 26.8.2022
 Interest Rate: 8 %
 Currency: USD
 Order Reference: #723

Product	Product Code	Amount	Unit	Unit Price	Excluding VAT	VAT-%
Single-frequency visible laser #931032	VALO_SHG_SF	1	pcs	45000.00	45000.00	0
Extended warranty total 2 years		1	yr	9000.00	9000.00	0

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 58
Updated: 2/20/2025

58

Example of Equipment Approval – Budget Justification

Remit via First Class Mail
 Leybold USA Inc
 Dept CH 17723
 Palatine IL 60055-7723

Your purchase order: 722

Tracking no:
 UPS

We delivered with delivery note as listed below

Item	Catalog no.	Quantity	Description	Unit price USD	Total price USD
00150	840081V3300	1	TURBOVAC 850 IX / RS485 / DN 100 CF Turbomolekular' Vacuum Pump	24.011.00	24.011.00 T
			Sp.Net - Discount	40.00%	9.604.40-
				14.406.60	14.406.60 T

Serial #: (31002649336)
 CURRENT LEAD TIME: ~6-10 WEEKS ARO
 HTSUS: 8414100020

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 59
Updated: 2/20/2025

59

Example of Equipment Approval – Budget Justification

Other Direct Charges	
Travel	\$5,000
Equipment (Itemized)	\$499,000
Laser Systems - \$136,000 x 2 Wave-meter - \$100,000 x 1 Vacuum Pumps, Turbo Pumps, Ion Pumps - \$20,000 x 5 Vibration Isolation Table - \$18,000 x 1 Mass Spectrometer - \$9,000 x 1	
Supplies (Itemized by Category)	\$35,000
Supplies include: raw ytterbium material - \$25,000 single-use vacuum seals - \$5,000 collection slides - \$2,000 metal foils - \$1,000 chemicals - \$1,000 inert gases - \$1,000	

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 60
Updated: 2/20/2025

60

Example of Equipment Approval – Change Request

BLI TO: [REDACTED]

ORDER DATE	ORDER #	PERIOD END DATE	ORDER DATE
08/16/2023	8922249987	3001 01 1999	09/30/2020
ORDER START DATE	ORDER END DATE		
8/24/2024	8/30/2025 11:11	10 days 1% 30 days mail	
UNIT COST	8922249987	UNITS PER ORDER	1 7,892.00

SHIP TO: [REDACTED]

E-mail address changes to [REDACTED]

Unless governed by a separate written agreement, rates are subject to VWR standard terms and conditions. Visit [www.vwr.com](#) for complete details.

ORDER BY	SHIP TO	SHIP VIA	CURRENCY	TAXES	TOTAL
Line Cooper - 013-237-9515	09/16/2020	8016	US\$	15,008,2199	58,241,5533

LINE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	TAX
1	MISC-INSTRDP B08543 Allegra X-30R 130V - Cell Cultur Packaging Size: 8922249987 B08543 Allegra X-30R 130V - Cell Culture Pip Basket w/Integrated Accessories and Centrifuge SX4800 swing bucket rotor, 1550ml adapters (4 ea)	1	EA	7,478.00	7,478.00	0.00

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Page 61
Updated: 2/20/2025

61

Example of Equipment Approval – Change Request

Change - Not Otherwise Specified

Equipment Purchase Request - Allegra X30R Centrifuge

In the original Budget for grant RP190507, we budgeted \$4,550 in supplies to purchase an Allegra X30R centrifuge. We identified an existing Allegra centrifuge being utilized for work on this grant that the centrifuge will replace our current Allegra centrifuge that has reached end of life. We have the option of re-deriving conditions on a different machine. This centrifuge will provide missed Recombinant Antibody Production Core. We have developed and optimized protocols based suppliers would require us to spend significant time and effort on protocol redevelopment.

Total cost of the Allegra X30R centrifuge is \$7,892.00. We are requesting approval to report instead of the originally budgeted supplies category. Quote for this equipment is uploaded to Ad Hoc Documents: Allegra Centrifuge X30R Quote

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Page 62
Updated: 2/20/2025

62


COMPLIANCE REVIEWS

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Page 63
Updated: 2/20/2025

63

Compliance Review Expectations


- ❖ Onsite Visits
 - Project updates
 - Overview of processes and procedures
 - Review of findings, observations and concerns
 - Equipment Tour (if applicable)
- ❖ Enhanced Desk Reviews (EDRs) and Onsite Visits
 - Grantee will have 5 business days from request date to provide documentation needed to complete review.
 - If documentation is not received the outstanding issues will be documented as findings.

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 64
Updated: 2/20/25

64

Attendees for Onsite Visit


- ❖ The following personnel are requested for the onsite visits;
 - ASO
 - Financial Representative
 - Procurement Representative
 - Asset Control/Equipment Representative (if applicable)
 - Personnel Representative (if applicable)
 - Principal Investigator (PI) is option – if unable to attend a lab representative is usually in attendance
- ❖ Demonstration of processes during the meeting is encouraged but not required.

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 65
Updated: 2/20/25

65

Compliance Review Requests

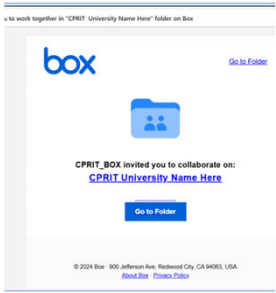
- ❖ An email will be sent out requesting the documents needed for the review
 - Enhanced Desk Review (EDR) - due 21 days from receipt of email
 - Onsite Review - due 30 days from receipt of email
- ❖ Documentation should be submitted
 - Following the labeling format (e.g., A 2 i. Financial Reporting Policy)
 - Via the CPRIT Box storage service - a link will be provided

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 66
Updated: 2/20/25

66

Upload Documents to Box

- ❖ When access is added, user receives an email.
- ❖ Click on 'Go To Folder'.
- ❖ If already signed in, you will go directly to the CPRIT folder that you are linked to.

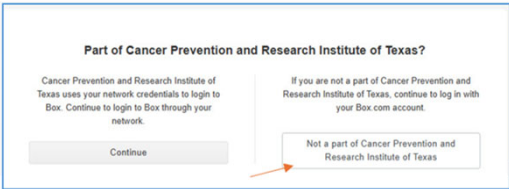


CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 67
Updated: 2/20/25

67

Upload Documents to Box

- ❖ If not signed into Box.com, click on "Not part of Cancer Prevention and Research Institute of Texas".

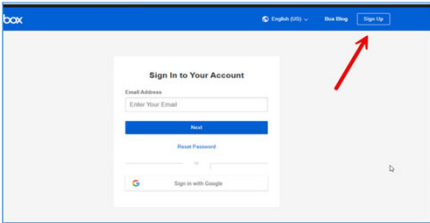


CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 68
Updated: 2/20/25

68

Upload Documents to Box

- ❖ Sign in to your account.
- ❖ If you do not have a box.com account, click 'Sign Up'.
- ❖ Sign up under the email the invite was sent to.



CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 69
Updated: 2/20/25

69

Documentation Request – Onsite Review

EPRIT Onsite Documentation Request Form

Grantee Name:	
Grant ID(s):	RPXXXXXX RRXXXXXX
Review Period(s):	Grant ID - YXQX, mm/dd/yy - mm/dd/yy Grant ID - YXQX, mm/dd/yy - mm/dd/yy
Onsite Visit Date & Time:	Month, day, year - time of meeting [January 28, 2021 - 10:00 am]

Instructions: Provide documentation for the items below no later than **Month XX, 20XX**. Please submit the requested documentation following the labeling format (e.g. A.2.i. Financial Reporting Policy). Submitting files via a storage service (i.e. Dropbox) is preferred but not required.




A. Financial Review

1. Financial policies and procedures that address the following elements:
 - i. Financial reporting
 - ii. Accounting records
 - iii. Internal control
 - iv. Budget control
 - v. Allowable cost
 - vi. Source documentation
 - vii. Cash management
2. If costs are allocated across different grants, programs, or indirect costs, please provide:
 - i. Policy for cost allocation
 - ii. Cost allocation plan including indirect allocation
 - iii. Chart of accounts

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Page 70
Updated: 2/20/25

70

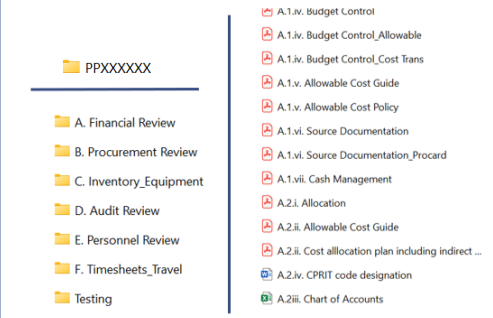
Upload Documents to Box – Onsite Review

 Grant ID Folder (e.g. PPXXXXXX)
 Subfolder for each review category (including Testing)
 Support documents for each category

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Page 71
Updated: 2/20/25

71

Upload Documents to Box – Onsite Review



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS
Page 72
Updated: 2/20/25

72


Documentation Request – Testing Samples (Onsite and EDR reviews)

Ref.	Vendor	Date	Amount	Budget Component Charged	Documentation Requested
A		6/30/2021	7,720.34	a. Personnel	Proof of Payment
B		6/30/2021	184.38	b. Fringe Benefits	Proof of Payment
C		4/30/2021	7,247.66	a. Personnel	Proof of Payment
D		4/30/2021	1,719.88	b. Fringe Benefits	Proof of Payment
E		8/31/2021	4,843.09	a. Personnel	Proof of Payment
F		8/31/2021	1,921.91	b. Fringe Benefits	Proof of Payment
G	Viruys Corporation	8/9/2021	519.00	e. Supplies	Invoice, Proof of Payment
H	Leipgen Bioscience Inc.	8/9/2021	448.00	e. Supplies	Invoice, Proof of Payment
I	Citibank (South Dakota)	8/16/2021	69.00	e. Supplies	Proof of Payment
J	Citibank (South Dakota)	8/16/2021	163.50	g. Other	Proof of Payment


Page 73
Updated: 2/20/25

73

Documentation Request – Testing Samples (Onsite and EDR reviews)



Grant ID Folder (e.g. PPXXXXXX)



Requested documents listed by reference letter on request document (e.g. A, B, C)

Page 74
Updated: 2/20/25

74

Documentation Request – Testing Samples (Onsite and EDR reviews)


PPXXXXXX

- A [redacted] Paycheck.pdf
- A [redacted] URAY183 Effort Report.pdf
- B [redacted] Paycheck - Fringe.pdf
- C Personnel [redacted] Paycheck.pdf
- C Personnel [redacted] URAY183 Effort Report.pdf
- D Personnel [redacted] Paycheck - Fringe.pdf
- E Personnel [redacted] Paycheck.pdf
- F Personnel [redacted] Paycheck - Fringe.pdf
- F Personnel [redacted] URAY183 Effort Report.pdf
- G Supplies 02030210.pdf
- H Supplies 02030216.pdf
- I Supplies 02032009.pdf
- J Other 02032009.pdf

Page 75
Updated: 2/20/25

75

COMPLIANCE REVIEWS
Q&A




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 75
Updated: 2/20/2025

76

PROGRAMMATIC TOPICS



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 77
Updated: 2/20/2025

77



Polling Question

Grantees can make transfers within budget categories without prior approval, if the total dollar amount of all changes are no more than what percentage of the line item?

- A. 5%
- B. 15%
- C. 10%
- D. None of the above

Answer: C

No prior approval is needed for total changes that don't exceed 10% of line item.

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 78
Updated: 2/20/2025

78

Polling Question

Which expenses require prior approval via a Change Not Specified (CNOS) to be eligible for reimbursement?

- A. Grantee membership that benefits CPRIT project
- B. Equipment purchase not in original budget
- C. Lab renovations
- D. Foreign travel
- E. All the above

Answer: E

All these expenses require prior approval to be eligible for reimbursement if they are not included in the original budget.


CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 79 Updated: 2/20/25

79

Annual Reports

Ensure that Progress Reports contain accurate and complete impact data for Annual and Final reports

- Client Stories
- Materials Produced
- Publications
- Abstracts and Presentations
- Economic Impact Data



CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 80 Updated: 2/20/25

80

Producing Materials


- Any materials produced (flyers, electronic materials, presentations, etc.) using CPRIT funds must be pre-approved by Carlton or Ramona **BEFORE USE**.
 - Please include **Grant ID number** in the document submission email. Preferred file name: "Grant ID number - Title of document"
- Specific information about the Brand Guidelines and Logo can be found here (<https://www.cprit.state.tx.us/news-events/media-resources#branding>)
- Send to Prevention@cprit.texas.gov

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 81 Updated: 2/20/25

81






Economic Impact


- How many NEW jobs were created = the number of positions filled during the last year (including the final report; final report should NOT be the cumulative number over the entire project). This number should be ZERO if positions haven't been added during the grant year
- How many jobs were maintained = the number of positions that continue from the year.

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 82
Updated: 2/20/25

82

Annual Report – Common Errors

-  Incomplete report
-  Overlap with previous reports
-  Duplicate entries (publications, jobs, etc.)
-  Missing PDFs for published publications
-  Inconsistencies between narrative and data entered


 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 83
Updated: 2/20/25

83

Funding
This work was conducted with support from [redacted] Cancer Prevention Research Institute of Texas (CPRIT) RP150587. [redacted] was supported by a Career Development Award (CDA 11-217) from the U.S. Department of Veterans Affairs. The content is solely the responsibility of the authors and does not necessarily represent the official views of the National Institutes of Health.

CPRIT Acknowledgment


- Printed and visual materials related to CPRIT funding should include CPRIT acknowledgment and grant ID.
- Publications not funded by CPRIT, should not be included in the progress report

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 84
Updated: 2/20/25

84

Quarterly Report

- Prevention QPRs are due within 15 days after the end of the CPRIT quarter. Due dates are on or before December 15, March 15, June 15, and September 15. Early submissions are encouraged
- Extensions cannot be granted as the submission date is auto generated by the system


 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 85
Updated: 2/20/25

85

Quarterly Report

Common Errors

- Include both public and professional education.
- No need to report diagnostic procedures under the location of clinical services delivery (overview tab).
- Pre-op and/or post-op appointments?
 - “clinical appointments” under “assessments prior to the intervention”
- Don't forget to include interventions.
 - Report survivor care services here
- Cancer precursors = No cancer stage.
- Screenings = individuals who do not have any symptoms of cancer
- Diagnostic = performed after a positive or abnormal screening.

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 86
Updated: 2/20/25

86


Participant Payment Certificate Form

Formerly the Gift Card Form; additional information will be communicated.

Participant Payment Certification Form for CPRIT Grants


About this Form

CPRIT grantees seeking reimbursement for allowable participant payment expenditures must complete and submit this form to CPRIT with the supporting documentation for the Financial Status Report (FSR) on which the expenditures are being claimed. **One form should be completed for all participant payments distributed during the FSR reporting period for a CPRIT grant award project.** Only those payments distributed to participants, including associated shipping and handling fees for each, may be claimed. The initial purchase of a bulk number of cards, credits, or any other form of payment yet to be distributed to participants, including associated shipping and handling fees, cannot be claimed for reimbursement. By submitting this form to CPRIT, the Program Director/Principal Investigator certifies the accuracy of the information provided.

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 87
Updated: 2/20/25

87

Change Request Types



- Goal or Objective Change
- Change of Organization Request
- No Cost Extension
- PI Change Request
- Personnel Level of Effort Change
- Rebudgeting
- Advancement of Funds
- Change – Not Otherwise Specified


CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 88
Updated: 2/20/2025

88

Goal or Objective Change

Any changes to the scope of work or budget should be consistent with the guidance provided by reviewers and must be approved by CPRIT




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 89
Updated: 2/20/2025

89

Change of Organization

- Transfer of the award to another organization in Texas
- CPRIT awards may not be transferred to organizations outside the State of Texas




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 90
Updated: 2/20/2025

90

No Cost Extension (NCE)




- A contract end date may be changed to allow the grantee more time to complete work on the grant project
- Only goals and objectives that have been approved but have not yet been completed can be conducted during an NCE

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 91
Updated: 2/20/25

91

No Cost Extension (NCE) Continued



- Not automatically approved
- Include new requested End Date
- More than 6 months can be requested. The increased number of months should be mentioned in the first sentence of the justification
- The earlier the request is made, the better, although it must be submitted at least 30 days before the termination date and no more than 180 days before.
- The PD must exhibit measurable effort during an approved NCE


CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 92
Updated: 2/20/25

92

Change in Program Director(PD)

- Not automatically approved
- Reviewed by Programmatic Staff
- Bio-sketch of proposed PD
- Include Context and justification for change



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Page 93
Updated: 2/20/25

93

Change in Program Director (PD)


- Include resources (equipment, supplies, personnel) available to proposed PD
- Describe impact of change on the project goals and objectives, budget, key personnel, original timeline and CPRIT required reporting.
- Upload a revised budget and level of effort for all personnel in CGMS

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 94 Updated: 2/20/25

94

Personnel - Level of Effort Change (PLOE)

- Changes for all personnel or their level of effort on a CPRIT grant
- Include information regarding what changes are being made
- The justification must match the effort table




CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 95 Updated: 2/20/25

95

Change Not Otherwise Specified (CNOS)

- Presenting at a conference that was not specified in grant application
- Change in a subcontract agreement
- Paying for an open access manuscript
- Something not specified in grant application




CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

96

Request for Applications (RFA)

- Make sure to read the RFA and corresponding IFA in its entirety.
- Administrative Review and Programmatic Review of Applications before peer review.
- **Prevention is planning an RFA webinar that will be held in March**

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 97
Updated: 2/20/25

97


GRANT SUPPORT

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 98
Updated: 2/20/25

98

Points of Contact

- **CGMS Technical Issues**
 - Contact CPRIT Helpdesk
 - Help@CPRITGrants.org
 - **Phone: 866-941-7146**
- **Programmatic/ Content questions**
 - Contact the CPRIT Program Manager
- **Financial Questions/Issues**
 - Contact CPRIT Finance Manager/ Grant Accountant

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS Page 99
Updated: 2/20/25


99

CONTACT INFORMATION

<p>Cameron Eckel Assistant General Counsel 512-305-8495 ceckel@cprit.texas.gov</p>	<p>Stephen Nance Compliance Program Manager 512-305-8405 snance@cprit.texas.gov</p>	
<p>Jennifer Dear Compliance Specialist 512-475-2507 jdear@cprit.texas.gov</p>	<p>Carla Martin Compliance Specialist 512-621-9498 cmartin@cprit.texas.gov</p>	<p>Rashonda Stewart Lead Compliance Specialist 512-626-2546 rstewart@cprit.texas.gov</p>

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS Page 100
Updated: 2/20/25

100


CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Prevention Program

**CPRIT Grantee
Annual Compliance Training
March 2025**

 CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS 101

101
