



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

**Oversight Committee Meeting Minutes
September 25, 2024**

NOTE: Unless the information is confidential, the reports, presentations, and grant award information referenced in the minutes are available at <http://ocmeetings.cprit.texas.gov> in the “Oversight Committee Board Packet” section for the corresponding meeting date.

Call to Order – Agenda Item 1

Presiding Officer Dr. David Cummings announced that a quorum was present and called the meeting to order at 8:02 a.m. He explained that all Oversight Committee members except Dr. Bill Rice joined the meeting via video conference; the Texas Open Meetings Act allows this if the public guests attending the meeting in the posted location can see and hear those attending remotely. He thanked CPRIT’s IT team for assisting the remote members’ participation in the meeting.

Dr. Cummings announced that Oversight Committee member Dr. Bill Rice will serve as the Presiding Officer for this meeting in accordance with the Open Meetings Act and with the Oversight Committee Bylaws

Presiding Officer Dr. Rice proceeded with the roll call.

Roll Call/Excused Absences – Agenda Item 2

Committee Members Present

David Cummings, M.D.
Will Montgomery
Mahendra Patel, M.D., P.A.
Cindy Barberio Payne
Craig Rosenfeld, M.D.
Thomas (Tommy) Taylor

Presiding Officer Dr. Rice announced a quorum.

Contract Approvals – Agenda Item 3

Presiding Officer Dr. Rice recognized Chief Operating Officer Heidi McConnell to address agenda item 3.

Ms. McConnell presented the proposed FY 2025 contract approval for Business and Financial Management Solutions in the amount of \$118,000. She also presented the request for approval to execute a contract with a to-be-determined professional search firm for an amount not to exceed \$225,000.

An Oversight Committee asked whether the contract for the third-party peer review observer services followed a competitively bid process and how many responses CPRIT received. Ms. McConnell explained that CPRIT issued a request for proposals for the third-party peer review observer services and received one response.

MOTION:

On a motion by Mr. Montgomery and seconded by Dr. Rosenfeld, the Oversight Committee voted unanimously to approve the FY 2025 contract as laid out by Ms. McConnell with Business and Financial Management Solutions and the contract with a to-be-determined search firm for an amount not to exceed \$225,000.

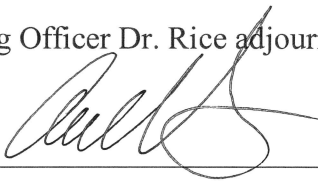
Adjournment – Agenda Item 4

MOTION:

There being no further business, the Oversight Committee voted unanimously to approve Presiding Officer Dr. Rice’s motion to adjourn, which Dr. Rosenfeld seconded.

Presiding Officer Dr. Rice adjourned the meeting at 8:07 a.m.

Signature



Date

11/20/2024