


CPRIT Grantee Annual Compliance Training

October 2023



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

Prevention

1

Contact Information

<p>Cameron Eckel Staff Attorney 512-305-8495 ceckel@cpr.it.texas.gov</p>	<p>Melanie Jamison Compliance Specialist 512-305-8509 mjamison@cpr.it.texas.gov</p>
<p>Ed Dorotik Grant Accountant 512-305-6756 edorotik@cpr.it.texas.gov</p>	<p>Stephen Nance Compliance Program Manager 512-305-8405 snance@cpr.it.texas.gov</p>
<p>Jennifer Dear Compliance Specialist 512-475-2507 jdear@cpr.it.texas.gov</p>	<p>Vince Burgess Chief Compliance Officer 512-305-8453 vburgess@cpr.it.texas.gov</p>



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS


2

2

Programmatic Contact – Prevention

Carlton Allen
Program Manager for Research and Prevention
512-626-2358
cmallen@cpr.it.texas.gov

Ramona Magid
Chief Prevention Officer
512-305-8417
rmagid@cpr.it.texas.gov




CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

3

3

Training Overview


- Introductions
- FWA Reporting
- Recent Administrative Rule Changes
- Policies and Procedures Guide Overview
- Required Reporting
- Programmatic Topics



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

4

4



Sources of CPRIT Grantee Requirements


- Article III, Section 67 Texas Constitution
- Texas Health & Safety Code Chapter 102
- Texas Administrative Code Chapters 701 - 703
- Grant Contract
- Texas Grant Management Standards (formerly Uniform Grant Management Standards)

5

5

CPRIT Policies and Procedures Guide Chapters Covered Today

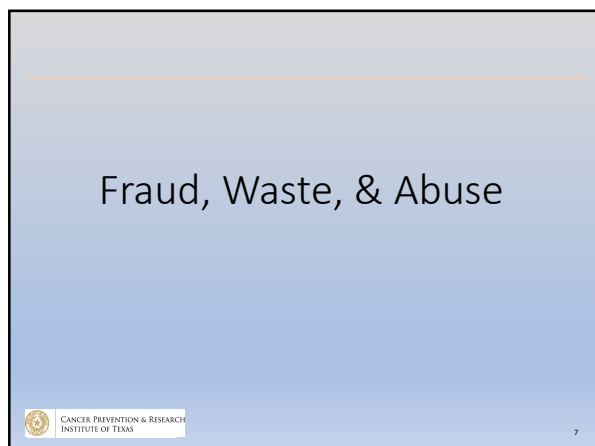
Chapter	Topic
5	Grant Contracts
6	Required Grant Reports
9	Allowable Costs
10	Grantee Budget/Expense Categories and Required Documentation
13	Termination, Extension, and Closeout of Grant Contracts



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

6

6



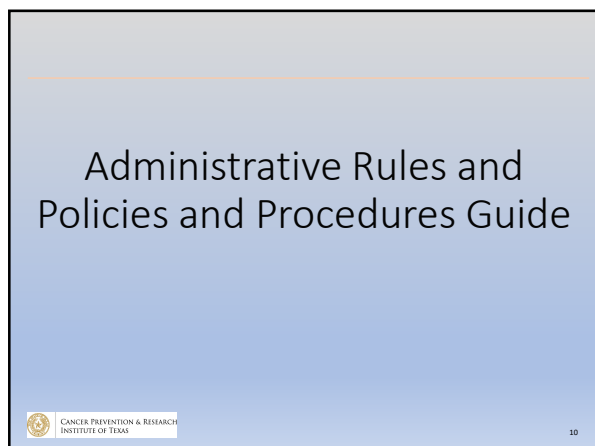
7



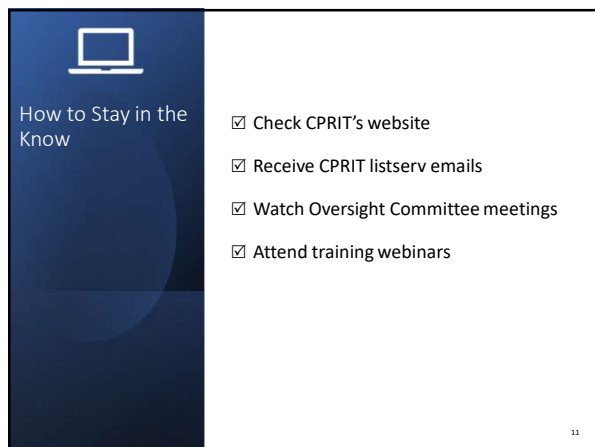
8



9



10



11



12


Applicability of CPRIT's Electronic Signature Policy

§ 701.25

Public comment period is open.

- Extends CPRIT's electronic signature policy to include grant applicants.
- Currently, the policy explicitly applies to grant recipients.
- The policy allows CPRIT to rely on information submitted by a Grant Recipient's Authorized Signing Official (ASO) as legally binding.

 Public comment is open through October 2nd.

 The Oversight Committee will consider final adoption of this rule change at their November 15th meeting.

13

13

Definition of "Scope of Work"

§ 701.3(63)

Adopted & final in September 2023

- CPRIT amended the definition of scope of work to include "specific aims and sub aims, if appropriate."
- Scope of Work: the goals and objectives **or specific aims and sub aims, if appropriate**, of the Cancer Research or Cancer Prevention project, including the timeline and milestones to be achieved.
- A request for Applications (RFA) will specify applicable terminology for a grant mechanism.

14

14

Use of "Scope of Work"

§§ 701.3(29), 703.6, 703.7, 703.10, 703.21, 703.25

Adopted & final in September 2023

- These are non substantive changes that ensure consistent use of "Scope of Work" in CPRIT's rules.
- CPRIT replaced variations referring to scope of work (e.g., project goals, project scope) with the defined term "Scope of Work."
- Scope of Work includes CPRIT grant project
 - goals and objectives,
 - specific aims and sub aims, if appropriate,
 - Timeline, and
 - milestones to be achieved.

15

15

Corrections to Financial Status Report (FSR) Supporting Documentation

§703.24(a)(5)

Adopted & final in 2022

Requires a grantee to submit corrections to FSR supporting documentation within five (5) business days after CPRIT makes the request.

If a grantee does not meet the deadline, then CPRIT may disapprove the FSR.

16

Eligible Grantee Matching Funds

§ 703.11(c)(7)

Adopted & final in 2022

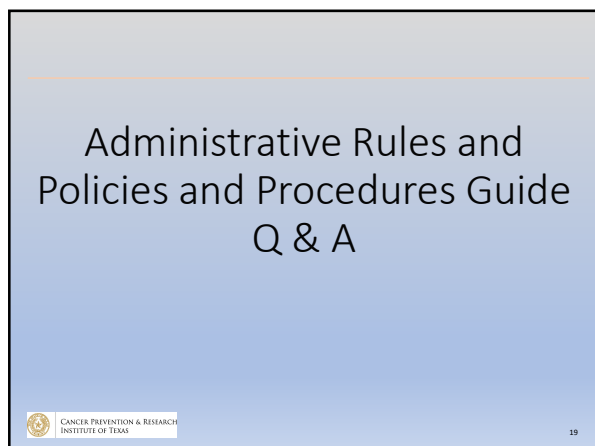
- Adds relocation costs to Texas as a source of encumbered funds that a grantee may use to fulfill their matching funds requirement.

17

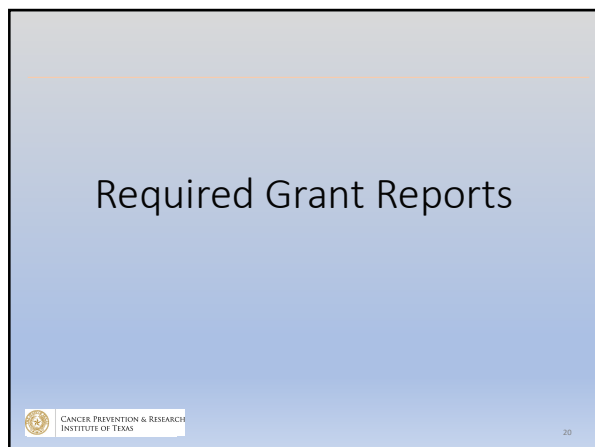
CPRIT's website is the best place to find the current rules and P&P Guide

<https://cprit.texas.gov/about-us/statute-rules-and-grant-policies-guide/>

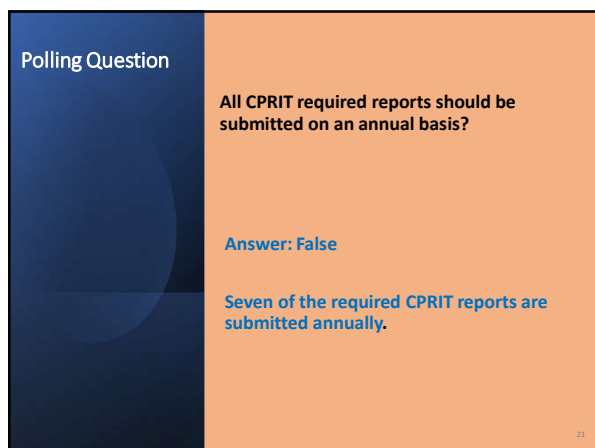
18



19



20



21

Reporting Requirements



Annual

- Inventory Report
- Revenue Sharing Report
- HUB/Texas Suppliers Report
- Annual Progress Report
- Single Audit Determination Form
- Audit Report




Quarterly

- Financial Status Report
- Quarterly Progress Report

22

Progress Reports



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS


23

Progress Reports

Progress Reports should contain accurate and complete impact data for annual and final reports.

This includes, but is not limited to:


- Publications
- Follow-on funds
- Patents and Patent Applications
- Client Stories
- Abstracts and Presentations



24

Progress Reports

- Economic Impact
 - How many NEW jobs were created = the number of positions filled during the last year (including the final report; final report should NOT be the cumulative number over the entire project). This number should be ZERO if positions haven't been added during the grant year
 - How many jobs were maintained = the number of positions that continue from the year



25

25

Progress Reports
– Common Errors

- Incomplete report
- Overlap with previous reports
- Duplicate entries (publications, jobs, etc.)
- Inconsistencies between narrative and data entered

26

26

CPRIT
Acknowledgment

- Printed and visual materials related to CPRIT funding should include CPRIT acknowledgment and grant ID.
- Publications not funded by CPRIT, should not be included in the progress report

27

27

CPRIT Acknowledgment

Funding
This work was conducted with support from [redacted] Cancer Prevention Research Institute of Texas (CPRIT) RP150587. [redacted] was supported by a Career Development Award (CDA 11-217) from the U.S. Department of Veterans Affairs. The content is solely the responsibility of the authors and does not necessarily represent the official views of the National Institutes of Health.

P&P Guide Reference:
5.10 Acknowledgement of CPRIT Funding

28

28

Financial Status Report (FSR)

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

29

29

Polling Question

A justification memo or letter should be included with the FSR supporting documentation for expenses submitted "outside the period".

Answer: True

30

30

Polling Question

How many days does a grantee have to respond to a request for additional FSR documentation?

A. 21 days

B. 5 days

C. 30 days

Answer: B

31

FSR – Due Dates

Fiscal Quarter/ Reporting Period	FSR Due Date	Last Day of Grace Period
Sept 1 – Nov 30	Feb 28	Mar 30
Dec 1 – Feb 28	May 29	June 28
Mar 1 – May 31	Aug 29	Sept 28
June 1 – Aug 31	Nov 29	Dec 29

32

FSR Review and Approval Process

```

graph TD
    A[Submit FSR in CGMS] --> B[Grant Accountant (GA) Review]
    B --> C[2nd Level Review]
    C --> D[FSR Approved in CGMS by GA]
    
```

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

33

FSR Required Supporting Documentation

Every Financial Status Report (FSR) must include a summary report of expenses generated directly from an accounting system or itemized on an **Excel spreadsheet**, as well as documentation to support grant costs paid during the current reporting period.

The report must contain the following information:

- expense categories
- itemized expenses
- description of items
- date paid
- amount paid with expense totals broken down by category

34

34

FSR Required Supporting Documentation

If the date paid is not found in the summary report, it should be noted on invoices.

A payment claimed for a period prior to the current period should be accompanied by an **Out of Period (OTP)** letter or memo explaining why the payment was not claimed in the appropriate period.

35

35

Acceptable OTP Explanation

Example A, the grantee has provided a clear explanation for why the expenses were not reported during the correct period

August 2, 2023

Financial Manager
CPRIT

RE:

Dear _____,

We request that charges for personnel services provided from outside the current reporting period be allowed to be reported during the reporting period 03/01/23-05/31/23.

Some employees had corrections for prior reporting periods. We have confirmed that these corrections are allowable and that the employee was authorized for the period paid.

Thank you very much for your consideration of this request.

With best regards,

VP Finance and Chief Accounting Officer

36

36

Unacceptable OTP Explanation

Example B, the grantee has requested that the OTP expenses be approved, with no explanation for why the expenses were not reported during the correct period

This is to request approval for expenses with invoice dates outside the current reporting period, but were paid within the period to comply with CPRIT policy on reimbursement

Contract	Project	Activity	Customer	Account	Descr	Acct Category	Sum Amt	Code	Posted Date	Supplier	Name
SPA0003291	10029435	000004	100649	510497	On Lab And Med Sup	SUPPLIES	1,070.00	RFP	1/18/2023	0000137252	CITIBANK N.A.
SPA0003291	10029435	000003	100649	542210	Travel Out of State	TRAVEL	327.96	RFP	8/17/2022	0000137252	CITIBANK N.A.
SPA0003291	10029435	000003	100649	542210	Travel Out of State	TRAVEL	25.00	RFP	6/1/2022	0	
SPA0003291	10029435	000003	100649	542210	Travel Out of State	TRAVEL	287.95	RFP	8/17/2022	0000137252	CITIBANK N.A.
SPA0003291	10029435	000003	100649	542210	Travel Out of State	TRAVEL	25.00	RFP	6/1/2022	0	

37

37

FSR Support Documentation Resources



FSR Required Supporting Documentation by Expense Category

Details the documentation a grantee must provide to support expenses reported for each budget category



CPRIT FSR Checklist

A tool to assist grantees submit accurate information and documentation for all costs requested for reimbursement.

38

38

FSR Submissions Checklist



Expenses are paid within FSR period



Payment date is included for all transactions



FSR amounts match ledger totals by expense category



Supporting documents are scanned in the same order as the transaction listing



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

39

39

FSR Submissions Checklist

Supporting documents are legible

Invoice amounts match amounts shown on the ledger and partial charges are explained on the invoice

Expenses are allowable and properly categorized

A memo justification for cost out of period is provided

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

40

40

FSR – Examples of Unallowable Costs

INDIVIDUAL
PROFESSIONAL
MEMBERSHIP FEES

ALCOHOL

TIPS & GRATUITIES

BAD DEBT

LOBBYING COSTS

ENTERTAINMENT

41

Common FSR Review Issues

Mis-categorization of expenses

Reimbursement amount is not clear

Documents are not clearly labeled

Invoices lack detailed purchase description

Lack of response from grantee for additional information

42

42

Mis-categorization of Expenses

- Expense mis-categorization is most common in these three budget categories;
 - Supplies
 - Other
 - Equipment
- Ensure that your budget justification allocates expenses to the appropriate budget category.

43

43

Mis-categorization of Expenses

- Expense mis-categorization is most common in these three budget categories;
 - Supplies
 - Other
 - Equipment
- Ensure that your budget justification allocates expenses to the appropriate budget category.

44

44

Supply Category Expenses

- Desktop and laptop computers (including notebooks, tablets, and similar devices)
- Non-portable printers and copiers
- Communication devices (mobile telephones)
- Lab materials
- Office Supplies
- Equipment with unit cost of less than \$5000



P&P Guide Reference:
10.6 Supplies Expense Category

45

45


Invoices Lack Detailed Description

- Unclear description:

Line #	PO Line #	Description	UOM	Qty	Unit Price	Extended Amount
1	1	COLUMIN C4 214TP SR5 VVDAC SUM	EA	1	\$ 1,127.6100	\$ 1,127.61

- Clear description:

10022-00	Scalpel Blades #22	2	C	\$4.50	0.000	309.00
----------	--------------------	---	---	--------	-------	--------

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

49

49

Lack of response from grantee for additional information

Texas Administrative Code

[TITLE 25](#)
[PART 11](#)
[CHAPTER 703](#)
[RULE §703.24](#)

HEALTH SERVICES
CANCER PREVENTION AND RESEARCH INSTITUTE OF TEXAS
GRANTS FOR CANCER PREVENTION AND RESEARCH
Financial Status Reports


(5) The Institute may request in writing that a Grant Recipient provide more information or correct a deficiency in the supporting documentation for a Financial Status Report. If a Grant Recipient does not submit the requested information within five (5) business days after the request is submitted, the Financial Status Report may be disapproved by the Institute.

TAC §703.24 (a)(15)

50

50

Financial Status Reports Q & A

 CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

51

51

Personnel / Fringe Expense Category

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

52

52

FSR Personnel & Fringe

- Payroll ledger included and it ties to GL
- All employees are listed on PLOE with Level of Effort for current award year
- Fringe expenses are listed by category for each employee
 - Exception:** A copy of the agreement that describes the categories of fringe included in the pool must be provided if a grantee uses pooled fringe in accordance with a federally approved rate agreement.

Best Practice

①

②

③

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

53

53

Personnel Level of Effort (PLOE)

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

54

54

Polling Question

The personnel level of effort (PLOE) form should be updated once a year.

Answer: False

The PLOE should be updated quarterly before submitting the FSR.

55

55

Polling Question

Do employees whose salaries and fringe are charged to the grant need to be listed on the PLOE?

Answer: Yes

56

56

PLOE Checklist

- PLOE **must be updated prior** to submitting FSR
- Each employee with salary/fringe has Level of Effort for current award year
- All employees with travel, tuition, stipends and conference fees are listed on the PLOE

Best Practice

①
②
③



P&P Guide Reference:
5.5.8 Personnel Level of Effort Form



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

57

57

PLOE Checklist

PLOE change requests contain all the following elements:

- type of appointment (number of months)
- % effort
- justification for the change

Budget Summary	Which Year?	Locality	Personnel Level of Effort	Financial Data Summary	Payment	Other Financial Data
----------------	-------------	----------	---------------------------	------------------------	---------	----------------------

Enter information for all 3 categories

Personnel Level of Effort					
Identifying Person and Other Personnel			Level of Effort (LOE)		
First Name	Last Name	Role on Project	Year 1	Year 2	Total Person Months for Person
	Principal Investigator	New Start (months)	12		
		Other on Project	0.00% - 1.00%		
		Person Months	0.00	0.00	0.00
		Total Person Months for Person			0.00
	Pilot Study	New Start (months)	12		
		Other on Project	0.00% - 1.00%		
		Person Months	0.00	0.00	0.00
		Total Person Months for Person			0.00
	Senior Research Assistant	New Start (months)	12		
		Other on Project	0.00% - 1.00%		
		Person Months	0.00	0.00	0.00
		Total Person Months for Person			0.00
			Total Person Months for Year		0.00

Enter information for all 3 categories

P&P Guide Reference:
5.5.8 Personnel Level of Effort Form

58

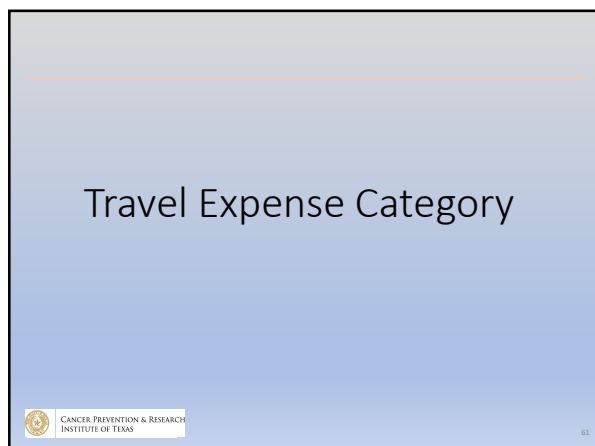
Important

- Update PLOE prior to submitting FSR
- When grant moves to closeout status
 - PLOE cannot be revised in CGMS
 - Expenses related to personnel not updated on the PLOE **will not be reimbursed**

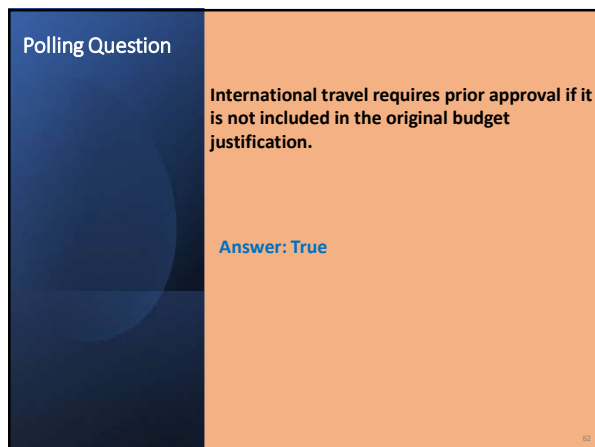
59

Personnel Level of Effort Q & A

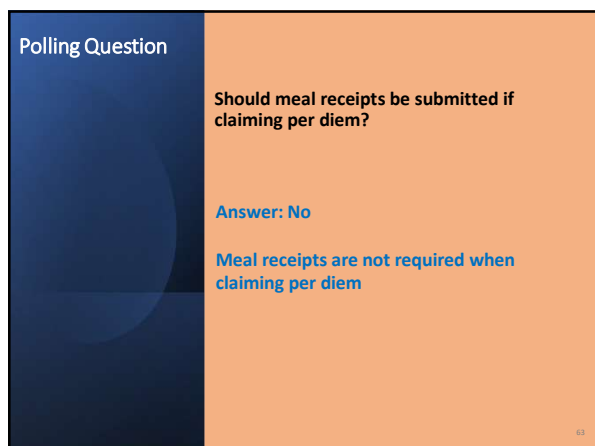
60



61



62



63

Travel Expense Report Requirements






For each trip taken, a separate travel expense report with all supporting documentation should be submitted, which should include:

- Grantee Name
- Traveler's Name
- Date(s) of travel
- Purpose of the travel
- Itemization of expenses
- Proof of payment

64

64

Travel Expense Checklist

-  All travelers **must** be listed on the PLOE
-  Receipts should be legible and in same order as GL
-  Unless using per diem, meal expenses should be supported by itemized receipts.
-  Clearly identify meals for reimbursement on split receipts
-  Group and day trip meals are not allowed

65

65

Travel Expense Checklist

-  Grantee **must** include documentation of CPRIT approval for all international travel expenses
-  GSA rate printout for the travel location(s) zip code should be attached
-  Mileage calculations and transportation receipts included
-  Gratuities and alcohol should be excluded
-  Meals and lodging expenses are within GSA limits
-  Include a calculation to show that hotel room rates and taxes are prorated when they exceed the per diem

66

66

Texttravel – Hotel Occupancy taxes Maximum Reimbursement

Meals and Lodging

Hotel occupancy taxes

Maximum reimbursement

When a state employee is entitled to be reimbursed for payment of a hotel occupancy or similar tax and the lodging amount incurred exceeds the maximum allowable lodging rate, the following calculation methods for the tax reimbursement must be used:

If the tax is calculated as a percentage of the lodging rate, then the amount of the reimbursement is equal to the percentage multiplied by the maximum that may be reimbursed to the employee for lodging expenses.

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

67

Prorated hotel room rate and taxes when they exceed the per diem

08/19/22 ROOM CHARGE RP1214 239.94 187 on PSR (GSA)

08/19/22 Room Tax RT1214 28.55 22.25

08/19/22 City Tax CT1214 10.80 8.42

08/19/22 County Tax T41214 2.40 1.87

Prorated taxes based on \$187 max GSA lodging rate:

$(28.55/239.94) * 187 = 22.25$

$(10.8/239.94) * 187 = 8.42$

$(2.40/239.94) * 187 = 1.87$

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

68

Ineligible Travel Costs

Alcohol or gratuities

Airfare costs that exceed coach class

Foreign travel without prior CPRIT approval

Travel outside of the grant contract effective dates

Employee traveling not listed on Personnel Level of Effort (PLOE)

Dates of travel occur outside of the employee's PLOE period (Travel Only Exception)

CANCER PREVENTION & RESEARCH INSTITUTE OF TEXAS

69

Contractual Travel	
Contractual Travel Costs	Required Support Documentation
Airfare	Itemized Amount
Mileage	Itemized Amount
Hotel	Itemized Amount
Meals	Receipts
Taxi/Uber	Receipts

70

Contractual Travel

Subrecipient Expenditure Invoice Template


Invoice Number: 000000
 Invoice Date: 8/29/2023 ✓
 Invoice Period: 8/1/2023 - 8/31/2023 ✓
 Invoice Amount:
 Subaward Number:
 Award Number:
 Subrecipient Name:
 Subrecipient Address:
 Subaward PI Name:
 @ Check if final invoice


Expense Categories	Expenditures for Invoice Period	Cumulative Expenditures	Cost Share Expenditures for Invoice Period	Cost Share Cumulative Expenditures
Project Costs				
Personnel salaries	4,541.54	224,717.53		
Fringe benefits	4,541.54	224,717.53		
Domestic Travel	2,220.00	22,220.00		
International Travel	0.00	0.00		
Equipment	0.00	0.00		
Supplies & Materials	0.00	0.00		
Consultants	1,220.00	12,220.00		
Other Direct Costs	0.00	0.00		
Total Direct Costs	12,220.00	122,220.00	0.00	0.00
F&A Costs	0.00	0.00	0.00	0.00
Total Costs	12,220.00	122,220.00	0.00	0.00

Effective Date Document Number Description GL Fy AP Fy Account Receivable Expenditure Category Total Unallowable Amount

8/20/2023	0100 SUNRISE CITGO GAS	0.00	12.21	0.00	Travel	12.21	
8/20/2023	0100 HERITZ AUTO RENTAL	0.00	128.50	0.00	Travel	128.50	
8/20/2023	0100 BUCCER GAS	0.00	20.00	0.00	Travel	20.00	
8/20/2023	0100 HOLIDAY INN	0.00	128.81	0.00	Travel	128.81	
					Travel Total	290.00	6.84

71

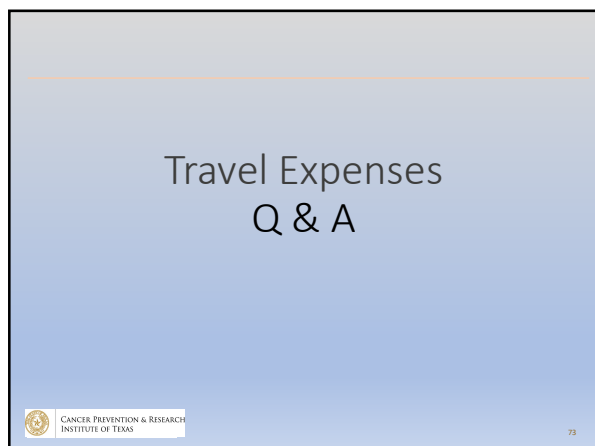

RECAP



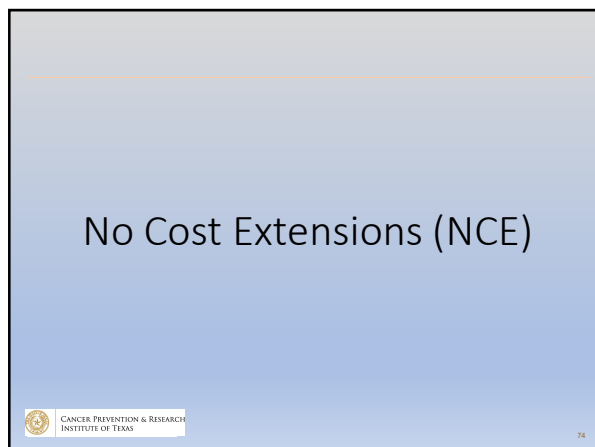
- Submit a **complete** travel expense report for each traveler and include all supporting documents
- Travel receipts should be in same order as GL
- Submit copy of GSA meals and lodging rates with supporting documents

CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

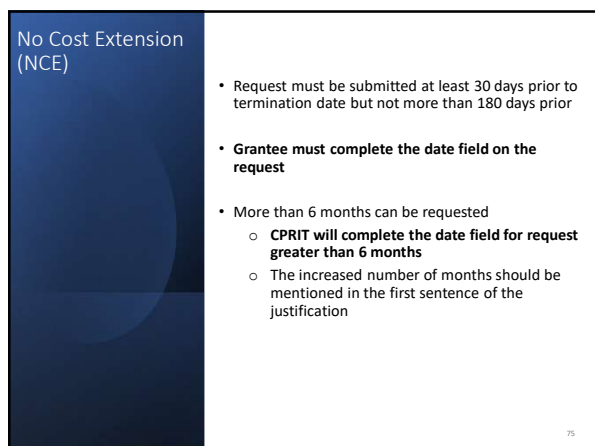
72



73



74



75

No Cost Extension (NCE)

- There is no automatic approval. NCEs are based on several factors including;
 - documentation of progress
 - documentation that the work proposed for the NCE is consistent with the initial award
 - grantee must be in good fiscal and programmatic standing
- Approved NCEs
 - The PI must exhibit measurable effort during an approved NCE
 - The final report dates will change, but an additional annual report as well as quarterly reports are required until the contract ends

76

76

No Cost Extension PLOE Update

The PLOE for NCEs needs to be updated because the extension time period defaults to zero.

Example of a NCE which resulted in a Year 4 – automatically populates with zeros

Other Personnel Role on Project	Level of Effort (LOE)	Year 1	Year 2	Year 3	Year 4	Total Person Months Per Person
Program Coordinator	Type App: (inserting)	0	0	12	12	
	Effort on Project	0.00%	0.00%	100.00%	0.00%	
	Person Months	0.00	0.00	12.00	0.00	12.00
Co-Program Director	Type App: (inserting)	12	12	12	12	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Program	Type App: (inserting)	0	0	0	0	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Program	Type App: (inserting)	0	0	0	0	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Program Assistant	Type App: (inserting)	0	0	0	0	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Program	Type App: (inserting)	0	0	0	0	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Program Assistant	Type App: (inserting)	0	0	0	0	
	Effort on Project	0.00%	0.00%	0.00%	0.00%	
	Person Months	0.00	0.00	0.00	0.00	0.00
Total Person Months Per Year		0.00	0.00	12.00	0.00	12.00

77

77

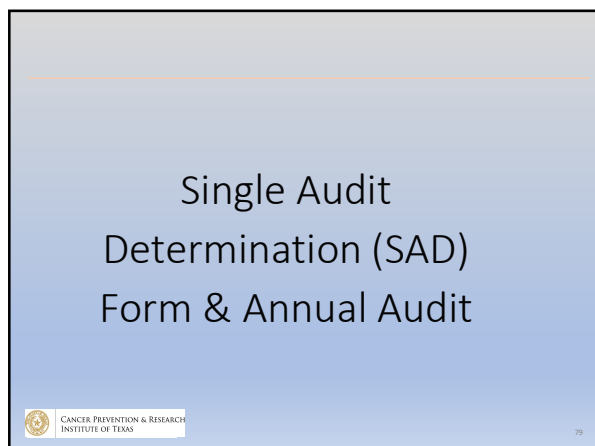
NCE – Frequently Asked Questions

What research can be conducted during an NCE?

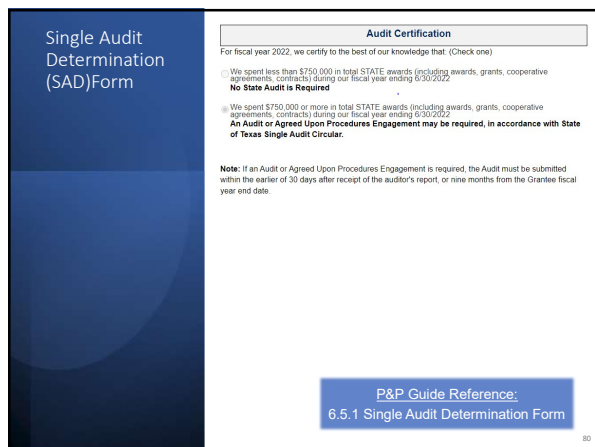
Answer: Only scope of work items and associated aims and sub-aims that have been approved but have not yet been completed can be conducted during an NCE.

78

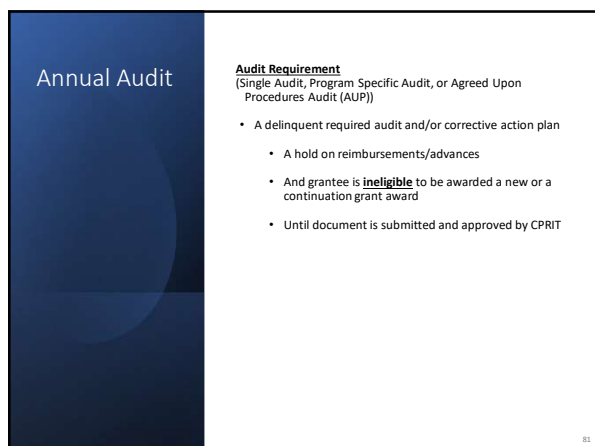
78



79



80



81


Annual Audit

Unallowable Audit Submissions

- The Statewide Single Audit may **not** be used to fulfill a grantee's audit requirement because this audit does not include a review of state-funded grants
- State of Texas Annual Comprehensive Financial Report (ACFR)

82

Programmatic Topics


CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

83

Producing Materials

Any materials produced (flyers, electronic materials, presentations, etc.) using CPRIT funds must be pre-approved by Carlton or Ramona BEFORE USE.

Please include Grant ID number in the document submission email. We will turn these around very quickly. Preferred file name: Grant ID number_Title of document.

Specific information about the Brand Guidelines and Logo can be found here (<https://www.cprit.state.tx.us/news-events/media-resources#branding>)

84

Change in Key Personnel Level of Effort (PLOE)

- Make sure name is entered same as payroll
 - First then last
 - No nicknames
- If replacing someone
 - Add a new line with new personnel
 - Add correct effort for new personnel
 - Ensure old personnel has 0 effort going forward
- Add detailed justification

85

PLOE Continued

Personnel		Level of Effort (LOE)		Year 1	Year 2	Year 3	Total Person Months Per Person
First Name	Last Name	Role on Project	Type (Acad, Invited)				
		Co-Program Director	Effort on Project	12	12	12	
			Person Months	48.00%	0.00%	0.00%	5.00
		Health Education Coordinator	Effort on Project	12	12	12	
			Person Months	100.00%	100.00%	10.00%	30.00

86

Change – Not Otherwise Specified



Presenting at a conference that was not specifically specified in your application



Change in a subcontract agreement



Paying for an open access manuscript



Something was missing from your application

87

Conference and Seminar Registration Fees

- Conference and seminar registration fees should be reported in the "other" category when incurred by the institution/organization or when paid by an employee, but employee is not requesting travel reimbursement.

- Employees who pay the registration fees and incur travel expenses to attend the conference/seminar can report the fee on their travel reimbursement voucher.



88

New Quarterly Report



COMING SOON (FY 24)



NEW AND IMPROVED!



MORE
COMMUNICATION
COMING SOON

89

Grant Support



CANCER PREVENTION & RESEARCH
INSTITUTE OF TEXAS

90

90

Points of Contact

CARS/CGMS Technical Issues?

Contact CPRIT Helpdesk

Email: Help@CPRITGrants.org

Phone: 866-941-7146

Programmatic/Content questions?

Contact the CPRIT Program Manager/Officer

Financial Questions/Issues?

Contact CPRIT Finance Manager/ Grant Accountant



91

91

Contact Information

Cameron Eckel

Staff Attorney

512-305-8495

ceckel@cprit.texas.gov

Ed Dorotik

Grant Accountant

512-305-6756

edorotik@cprit.texas.gov

Jennifer Dear

Compliance Specialist

512-475-2507

jdear@cprit.texas.gov

Melanie Jamison

Compliance Specialist

512-305-8509

mjamison@cprit.texas.gov

Stephen Nance

Compliance Program Manager

512-305-8405

snance@cprit.texas.gov

Vince Burgess

Chief Compliance Officer

512-305-8453

vburgess@cprit.texas.gov

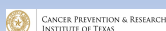


92

92

CPRIT Grantee Annual Compliance Training

October 2023



Prevention

93

93