

MINUTES
Oversight Committee Quarterly Meeting
Cancer Prevention and Research Institute of Texas

Omni Hotel
Lonestar Room, 2nd Floor
700 San Jacinto at 8th Street, Austin, Texas 78701

January 27, 2011

1:00 p.m.

James Mansour, Chairman, announced a quorum and called the Oversight Committee Quarterly Meeting of the Cancer Prevention and Research Institute of Texas (Institute) to order at 1:00 p.m.

Members Present

James Mansour, Chairman
Dr. Joseph Bailes
Cindy Brinker Simmons
Martin Hubert (on behalf of the Comptroller)
Jay Dyer (Designee for the Attorney General)
The Honorable Judge Faith Johnson
Charles Tate
Barbara Canales
Phil Wilson
Joyce King

Members Absent

Lionel Sosa

Legal Counsel

Kristen Doyle

Staff Present

Bill Gimson, Executive Director
Heidi McConnell, Chief Operating Officer
Dr. Alfred Gilman, Chief Scientific Officer
Dr. Becky Garcia, Chief Prevention Officer
Jerry Cobbs, Chief Commercialization Officer
Ramona Magid, Prevention Program Director
Robert Parkhurst, Information Technology
Sandra Balderrama, Senior Advisor to the Executive Director
Alfonso Royal, Finance Manager
Jo Ann Eckert, Director of Scientific Review
Lisa Nelson, Operations Manager
Michelle Frerich, Program Manager
Yvette Jimenez, Administrative Assistant
Sandra Reyes, Executive Assistant

Excused Absences

Chairman Mansour read a letter from Lionel Sosa requesting that his absence be excused.

Joyce King moved to grant an excused absence to Mr. Sosa. Joe Bailes seconded. None opposed. Motion carried.

Minutes

Faith Johnson moved to adopt the minutes of the October 29, 2010, CPRIT Oversight Committee Quarterly Meeting. Joseph Bailes seconded. None opposed. Motion carried.

Report from the Executive Director

Executive Director Bill Gimson provided an update and overview of CPRIT activities for the last three months.

• CPRIT Update

- CPRIT Snapshot of Last Three Months
 - Breakthrough Policy Roundtable
 - CPRIT Foundation Annual Dinner
 - 1st Annual Innovations Conference
 - NCI Certification
 - Annual Cost of Cancer/Economic Impact
 - 2012-13 Budget
- Report from Chief Commercialization Officer Jerry Cobbs
 - Accepting Applications for Company Commercialization, Company Formation and Company Relocation Awards. Awardees of these grants will be announced at the October 2011 CPRIT Oversight Committee meeting.
- Report from the CPRIT Foundation - Jennifer Lustina, CPRIT Foundation Executive Director
 - Foundation report on the Roundtable and Conference held in November 2010

Appointments to Scientific Research and Prevention Program (SRPP) Committee Members (Research, Prevention, and Commercialization Members)

Chairman of the Nominations Committee, Joe Bailes presented a list of new appointees by the Executive Director to Scientific Research and Prevention Program Committee (SRPP).

7 New SRPP members for research

Dr. Bailes requested that the Oversight Committee approve these appointments to the Scientific Research and Prevention Program (SRPP) Committees.

Chairman James Mansour explained that Texas law requires the Oversight Committee to take action to approve the Executive Director's appointments to the SRPP committees.

Cindy Brinker Simmons moved to approve the Executive Director's appointments to the Scientific Research and Prevention Programs (SRPP) committees. Faith Johnson seconded. None opposed. Motion carried.

Appointments to the Texans Conquer Cancer Advisory Committee

Chairman of the Nominations Committee, Joe Bailes presented Carolyn Witherspoon, BSN, RN and Maria I. Sanchez as proposed appointees.

Dr. Bailes requested that the Oversight Committee approve these appointments to the Texans Conquer Cancer License Advisory Committee.

Chairman Mansour explained that Texas law requires the board to appoint members to the Texans Conquer Cancer Advisory Committee and asked for a motion to approve the appointments.

Charles Tate moved to approve the Nominating Committee recommendation for appointments to the Texans Conquer Cancer Advisory Committee. Barbara Canales seconded. None opposed. Motion carried.

Appointment of Liaison to the Texans Conquer Cancer Advisory Committee

Executive Director Bill Gimson gave background information on this position. He stated that this is a liaison between the Texans Conquer Cancer Advisory Committee and the Oversight Committee and does not vote. It is an appointed position by the Chairman of the Oversight Committee and does not require a vote of the Oversight Committee

Chairman Mansour announced that he has appointed Joyce King to this position.

Appointments to Advisory Committee on Childhood Cancer (ACCC)

Chairman of the Nominations Committee, Dr. Joe Bailes presented Eugenie S. Kleinerman, M.D., and Karen Albritton, M.D. as recommended appointees.

Dr. Bailes requested that the Oversight Committee approve these appointments to the Advisory Committee on Childhood Cancer.

Chairman Mansour explained that Texas law requires the board to appoint members to the Texans Conquer Cancer Advisory Committee and asked for a motion to approve the appointments.

Cindy Brinker Simmons moved to approve the Nominating Committee recommendation for appointments to the Advisory Committee on Childhood Cancer. Faith Johnson seconded. None opposed. Motion carried.

Presentations

- Juli Fellows, Ph.D gave a brief presentation on the development of a Strategic Plan for the agency entitled “**Update on 2011-2014 Implementation Plan Process**”
- Héctor Gonzalez, M.D., M.P.H., a CPRIT award recipient, gave a report entitled ***Collaborative Cancer Partnership: Integrating Public Health and Early Detection Services “Taking Screening to the Streets”***

Submission of Slates – Research Grant Applications Recommended for Funding.

Mr. Gimson introduced CPRIT’s Chief Scientific Officer, Dr. Al Gilman, to present research grant award slates. Dr. Gilman stated that he has one slate for this funding period and gave a brief description of the Recruitment slate recommendation.

Chairman Mansour advised that Texas law requires the Oversight Committee to follow the Executive Director’s funding recommendation unless two-thirds of the Oversight Committee members vote to disregard the recommendation. .

SLATE 1 *Chairman Mansour called for a motion to disregard the Executive Director’s funding recommendation for the **Recruitment Award**.*

Hearing no motion to disregard this slate, Chairman Mansour called for a motion to delegate contract negotiation authority to the Executive Director and the General Counsel and to authorize the Executive Director to sign the contracts on behalf of the Institute.

Motion was made by Joe Bailes and seconded by Cindy Brinker Simmons. None opposed. Motion carried.

Presentation of Slates – Prevention Grant Applications Recommended for Funding.

Mr. Gimson introduced Dr. Becky Garcia, Chief Prevention Officer to report on prevention activities and present the slate of funding recommendations.

Chairman Mansour called for separate votes on each slate.

SLATE 1 *Chairman Mansour called for a motion to disregard the Executive Director’s funding recommendation for the **Micro Grants Awards**.*

Hearing no motion, he moved to the next slate.

SLATE 2 Chairman Mansour called for a motion to disregard the Executive Director's funding recommendation for the **Evidence-Based Primary Prevention, Early Detection, and Survivorship Services**.

Hearing no motion, he moved to the next slate.

SLATE Chairman Mansour called for a motion to disregard the Executive Director's funding recommendation for the **Health Promotion, Education, and Training for Public and Health Care Professional Audiences Awards**.

Hearing no motion to disregard any of the slates, Chairman Mansour called for a motion to delegate contract negotiation authority to the Executive Director and the General Counsel and to authorize the Executive Director to sign the contracts on behalf of the Institute.

Motion was made by Joe Bailes and seconded by Cindy Brinker Simmons. None opposed. Motion carried.

Diversity Workgroup Update

Chairman Faith Johnson introduced CPRIT's Diversity Coordinator, Alfonso Royal, who gave a brief update regarding the agency's efforts to ensure that CPRIT actively encourages opportunities for funding for highly-qualified, underrepresented, minority scientists.

Advance Authority

Chairman Mansour introduced Heidi McConnell, CPRIT's Chief Operating Officer, to address the issue of advance authority with regard to certain grant awards.

A motion was made by the Honorable Faith Johnson to authorize CPRIT to make advance payments to the Recruitment Award recipient consistent with the General Appropriations Act, Article IX, Section 4.03(a). Seconded by Dr. Joe Bailes. None opposed. Motion carried.

Audit Sub-Committee Report

Chairman Mansour introduced Heidi McConnell, CPRIT's Chief Operating Officer, to provide an update on the Audit Sub-Committee meeting.

No action required.

Agency Operation Report

Reports presented by Heidi McConnell, Chief Operating Officer:

- FY 2011 Performance Report: First Quarter
- FY2011 Expenditure Report

No action required.

Proposed Future Meetings Dates and Agenda Items

Meeting Dates

The next scheduled meetings are as follows:

- Thursday, March 24, 2011
- Wednesday, July 27, 2011

The TMA rooms have been reserved.

Public Comment

Chairman Mansour called for public comments. None were submitted.

Adjournment

There being no further business, Chairman Mansour called for a motion to adjourn.

Motion was made by Joe Bailes and seconded by Cindy Brinker Simmons. None opposed. Motion carried.

Meeting adjourned at 3:20 p.m.

Cindy Brinker Simmons
Signature

3/24/11
Date