

**MINUTES**  
**Oversight Committee Quarterly Board Meeting**  
**Cancer Prevention and Research Institute of Texas**  
**Texas Medical Association**  
**Thompson Auditorium, 1<sup>st</sup> Floor**  
**401 W 15<sup>th</sup> Street, Austin Texas**  
**August 14, 2009**  
**1:00 p.m.**

James Mansour, Chairman, announced a quorum and called the meeting of the Cancer Prevention and Research Institute of Texas (Institute) to order at 1:00 p.m.

**Members Present**

James Mansour, Chairman  
The Honorable Faith Johnson  
Scott Sanders  
Cindy Brinker Simmons  
Dr. Joseph Bailes  
The Honorable Susan Combs  
Lionel Sosa  
Charles Tate  
Jay Dyer (Designee for the Attorney General)

**Members Absent**

Dee Kelly, Secretary  
Dr. Malcolm Gillis, Vice Chairman

**Legal Counsel**

Kristen Doyle

**Staff Present**

William "Bill" Gimson, Executive Director  
Heidi McConnell, Chief Operating Officer  
Dr. Alfred Gilman, Chief Scientific Officer  
Dr. Becky Garcia, Chief Prevention Officer  
Therry Simien, Information Technology Officer  
Sandra Balderrama, Senior Advisor to the Executive Director  
Jo Ann Eckert, Director of Scientific Review  
Lisa Nelson, Operations Manager  
Yvette Jimenez, Administrative Assistant  
Sandra Reyes, Executive Assistant

Chairman Mansour stated that Dr. Malcolm Gillis had requested an excused absence due to a scheduling conflict.

***Dr. Bailes moved to grant Dr. Gillis an excused absence from the August 14, 2009 CPRIT quarterly meeting. Cindy Brinker Simmons seconded. None opposed. Motion carried.***

Chairman Mansour stated that Judge Faith Johnson requested an excused absence from the CPRIT quarterly meeting held June 19, 2009, under the provision of a one-time retroactive excuse. Judge Johnson's request stated that her office had been in transition, and she did not see the meeting notification.

***Scott Sanders moved to grant Judge Johnson an excused absence from the previous June 19, 2009 meeting. Charles Tate seconded. None opposed. Motion carried.***

Chairman Mansour introduced the Honorable Faith Johnson as an appointee of the Governor to fill the vacancy left by the resignation of the Honorable Jeanne Phillips.

### **Minutes**

***Scott Sanders moved to adopt the minutes of the June 19, 2009 CPRIT quarterly meeting. Cindy Brinker Simmons seconded. None opposed. Motion carried.***

### **Executive Committee Report**

Ratification of Executive Committee election for Secretary.

Chairman Mansour explained that at the June 19, 2009, quarterly meeting an announcement was made that the Executive Committee elected Cindy Brinker Simmons as secretary of the Executive Committee to fill the vacancy left by the resignation of Dee Kelly. To ratify the action, the Oversight Committee must take a vote.

***Dr. Bailes moved to ratify the action taken by the Executive Committee at the June 19, 2009, meeting electing Cindy Brinker Simmons as Secretary of the Oversight Committee. Scott Sanders seconded. None opposed. Motion carried.***

### **Report from the Executive Director**

William Gimson provided an update on CPRIT activities from June 19, 2009, to August 14, 2009:

- Prevention Webinar held on July 24
  - Chief Prevention Officer on staff
  - General Counsel on staff
  - Scientific Review Council members named
  - Grants management contract with SRA International signed
  - Grant award process rules developed
  - Texas Cancer Registry
  - Requests for Application developed with target publication date August 17-21
  - University Advisory Committee
  - Advisory Council on Childhood Cancer
  - National Cancer Institute collaboration
  - Department of Defense Congressionally Directed Medical Research Program introduction
  - Agency for Healthcare Research and Quality introduction is next
  - Commercial Paper to be issued
- Prevention Division Report (Dr. Becky Garcia)  
Dr. Garcia reported on the July 24, 2009 Prevention Webinar participation:
    - 147 individual sites/locations logged on
    - 190 confirmed participants
    - 250 estimated participants
    - Of the 190, 153 stayed on for 1.5 hours
    - Good Q&A session, with 60+ questions answered

Dr. Garcia reported that no final decisions have been made with regard to the process for funding prevention grants. Considerations are types of grants, programs, Request for Application (RFA) evaluation process, and timeline.

- Research Division Report (Dr. Alfred Gilman)  
Dr. Gilman reported on the following:
  - Responsibilities of the Scientific Review Council
  - 3 Types of peer review groups: Basic, Translational and Clinical Science, and Interfaces
  - Requests for Applications (RFAs)
    - Recruitment
    - Commitment
    - Training
    - Estimated Timelines
  - CPRIT Annual Meeting
    - First meeting to be held October 2010 in Austin

### **Appointment of Scientific Review Council**

Executive Bill Gimson presented the following names to the committee as newly appointed members of the Scientific Research and Prevention Programs Committee (SRPPC) and Chairs of the Scientific Review Council:

Phillip A. Sharp, Ph.D.  
Clara D. Bloomfield, M.D.  
Sanjiv Sam Gambhir, M.D., Ph.D.  
Tyler Jacks, Ph.D.  
David H. Johnson, M.D.  
William G. Kaelin, Jr., M.D.  
Richard D. Kolodner, Ph.D.  
Charles J. Sherr, M.D., Ph.D.

Massachusetts Institute of Technology  
The Ohio State University  
Stanford University  
Massachusetts Institute of Technology  
Vanderbilt University  
Dana Farber Cancer Institute, Harvard University  
Ludwig Institute for Cancer Research  
St. Jude Children's Research Hospital

Alfred G. Gilman, M.D., Ph.D.  
non-voting member

Cancer Prevention & Research Institute of Texas

***Cindy Brinker Simmons moved to approve the Executive Director's appointments to the Scientific Research and Prevention Programs Committee (SRPPC) as Chairs on the Scientific Review Council. Scott Sanders seconded. None opposed. Motion carried***

### **CPRIT Rule Revision 25 TAC §§703.1-703.15**

Publication of rule repeal of current Chapter 703 and new rules for a new Chapter 703 in the "Rules Proposed" section of the *Texas Register*.

***Susan Combs moved to adopt the publication of rule repeal of Chapter 703 and the proposed new rules of Chapter 703 with changes as presented for a new Chapter 703 in the "Rules Proposed" section of the Texas Register in accordance with the requirements of the Administrative Procedure Act, Texas Government Code annotated, Chapter 2001. Cindy Brinker Simmons seconded. None opposed. Motion carried.***

## **Nominations Committee Report**

The following was presented as a recommendation for membership to the Scientific and Prevention Advisory Council (SPAC) by Dr. Bailes:

Robert L. Ullrich

University of Texas Medical Branch at Galveston

***Susan Combs moved to accept Mr. Ullrich for membership on the Scientific and Prevention Advisory Council (SPAC). Cindy Brinker Simmons seconded. None opposed. Motion carried.***

The following were presented as recommendations for membership to the Advisory Council on Childhood Cancer (ACCC):

Patrick Reynolds, M.D., Ph.D.

Texas Tech Health Sciences Center

George Buchanan, M.D.

U.T. Southwestern Medical Center at Dallas

David Poplack, M.D.

Baylor College of Medicine

Gail Tomlinson, M.D.

UT Health Science Center San Antonio

Tim Culliver

Adam's Angels Ministry

***Scott Sanders moved to approve the individuals presented today to the Oversight Committee for membership on the ACCC. Cindy Brinker Simmons seconded. None opposed. Motion carried.***

## **Scientific and Prevention Advisory Council Report from John Nemunaitis, M.D.**

Dr. Nemunaitis gave the Final Scientific and Prevention Advisory Council (SPAC) report. A copy of his report was distributed prior to the meeting.

He stated that Oversight Subcommittee had selected the integrated council of 20 cancer health care leaders from broad areas of expertise and broad geographic regions of Texas.

The report addresses the following issues:

Areas of priority

Areas of research need

A plan for drug and IP development which will expedite commercialization

A broad representative pool of grant reviewers

Education programs

A separate prevention initiative

Definition of measures of production

Within the SPAC report the SPAC subcommittees were listed as:

Recommended Areas of Priority

Specific Areas of Research Need

Plan for Drug and IP Development

Recommendations for Reviewers

Identification of Education

Prevention Committee

Measures of Production

Dr. Nemunaitis finalized the report by presenting the SPAC signature page, demonstrating their commitment to the plan.

## **Presentation from John Nemunaitis, M.D., on CPRIT's Potential Role in New Cancer Therapeutic Development**

Dr. Nemunaitis gave a presentation sharing his ideas of how CPRIT could have a role in therapeutic development. This presentation was informational only and no further action was necessary.

## **Economic Development and Commercialization Subcommittee Report from Charles Tate**

Mr. Tate referred to the report he gave at the June 19<sup>th</sup> Oversight Committee meeting, wherein he brought recommendations from the Economic Development and Commercialization (EDC) subcommittee to develop a commercialization review process, establish an entrepreneur-in-residence program, establish a virtual management company, and authorize the Institute to award infrastructure grants to external entities, with which the Institute can partner, to assist in carrying out these functions.

***Dr. Bailes moved to accept the report of the Economic Development and Commercialization Subcommittee as presented at the June 19<sup>th</sup> Oversight Committee meeting, including the specific recommendations that the Institute develop a commercialization review process, establish an entrepreneur-in-residence program, establish a virtual management company, and authorize the Institute to award infrastructure grants to external entities, with which the Institute can partner, to assist in carrying out these functions. Susan Combs seconded. None opposed. Motion carried.***

## **Agency Operation Report**

Reports presented by Heidi McConnell, Chief Operating Officer:

- FY 2009 Performance Report; Third Quarter Summary
- FY 2009 Expenditure Report
- Independent Financial Audit

***Reports were accepted, no action required.***

- Adoption of FY 2010 Operating Budget

***Susan Combs moved to adopt the Operating Budget for FY2010 as presented. Lionel Sosa seconded. None opposed. Motion carried.***

- Authority to execute FY 2010 Interagency Contract for Payroll/Human Resources Services

***Susan Combs moved to authorize CPRIT staff to negotiate a fiscal services interagency contract with HHSC for an amount not to exceed \$7,000. Funds are to be allocated out of the agency's administrative budget. Dr. Bailes seconded. None opposed. Motion carried.***

## **Program Items**

Dr. Becky Garcia, Chief Prevention Officer presented the following recommendations for funding:

- Continuation Grant Applications for FY 2010:
  - Cancer Prevention Through the Texas School Health Network – Department of State Health Services  
Fund at \$335,271
  - Comprehensive Tobacco Prevention Network – Texas A&M University Research Foundation  
Fund at \$203,244
  - Cancer Risk Reduction Education Through Texas AgriLife Extension Service – Texas AgriLife Extension Service  
Fund at \$412,125
  - Physician Oncology Education Program – Texas Medical Association Special Funds Foundation  
Fund at \$467,425
  - Nurse Oncology Education Program – Texas Nurses Foundation  
Fund at \$713,588
  - Dental Oncology Education Program – Texas A&M University Research Foundation  
Fund at \$339,932
  - Female Cancer Screening Education for Nurses in Rural or Medically Underserved Areas of Texas –The University of Texas M.D. Anderson Cancer Center  
Fund at \$82,144
  - Texas Cancer Information – UT M.D. Anderson Cancer Center  
Fund at \$439,156
  - Cancer Resource and Capacity Building Program – Funding Solutions  
Fund at \$157,494
  - FitSTEPS for Life®– Cancer Foundation for Life®  
Fund at \$100,000
  - A Physical Rehabilitation Program for Cancer Survivors in Central Texas – Daughters of Charity Health Services of Austin dba Seton Family of Hospitals  
Fund at \$128,640
  - West Central Texas Rural Community Outreach – Cancer Services Network  
Fund at \$99,581
  - Cancer Nutrition Network for Texans –Texas Tech University Health Sciences Center  
Fund at \$165,891

***Cindy Brinker Simmons moved to fund the 13 continuation projects listed above in the amounts presented. Susan Combs seconded. None opposed. Motion carried.***

- Funding for Tools for Texans Conference

Authorizing the Executive Director to contract with NOEP for an amount up to \$50,000 to plan and implement a FY2010 *Tools for Texans* conference.

***Dr. Bailes moved to authorize CPRIT's Executive Director to contract with NOEP for an amount up to \$50,000 to plan and implement a FY2010 Tools for Texans conference. Cindy Brinker Simmons seconded. None opposed. Motion carried.***

**Presentation from Tom Kowalski, Ph.D., of Texas Healthcare Bioscience Institute (THBI)**

Dr. Kowalski from THBI shared a presentation entitled, "The Texan Life Science Industry."

**Proposed Future Meetings Dates and Agenda Items**

After poll of members for available dates, the November & February meeting dates are as follows:

November 10, 2009

February 11, 2010

Executive Committee to meet at 10:00 a.m., and the Oversight Committee meeting will begin at 1:00 p.m.

**Public Comment**

There was no public comment.

**Adjournment**

There being no further business, ***Scott Sanders motioned to adjourn. Susan Combs seconded. None opposed. Motion carried.*** The meeting adjourned at 3:55 PM.

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Signature

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Date